

**Monthly Board of Directors Meeting D’Ax* at MFPD Station 75
8801 Rock Creek Road
Thursday, October 26, 2023
5:30 pm**

All members of the Mosquito Community are invited to attend.

*The District Auxiliary – Mosquito**

Board of Directors:

Meredith Blain, President

Dee Harris, Vice President

Melissa Stever, Treasurer

Devon Beesly, Communications

Diane Brady, Secretary

DRAFT Agenda & Meeting Notice

<u>Approve Agenda</u>	2 minutes
<i>Board members may comment and request additions to the agenda and the directors will vote to approve the agenda.</i>	
<u>Approve August Minutes</u>	3 minutes
<i>Director report to present minutes from past meetings for Board approval.</i>	
<u>Annual Meeting and Board of Directors Positions</u>	3 minutes
<i>Director will report on annual meeting and open director positions.</i>	
<u>Update on Non-Profit Status</u>	5 minutes
<i>Director report on progress required for filings with IRS</i>	
<u>Treasurers Report</u>	10 minutes
<i>Director report with recap of status of D’Ax bank accounts, checks, debit cards, donations and expenses incurred since the last meeting, outstanding invoices and bills paid. Director will report on the status of adding credit card payments to our bank account.</i>	
<u>Communications Report</u>	15 minutes
<i>Director report on recent communications, future plans for communications as well as the status of MFPD swag and its current inventory. She will also present to the Treasurer a list of items provided for which we may need collection of funds. Director will report on the MFPD Sustainability Committee and the MFPD website. The board will discuss submitting Byte articles in addition to notices of upcoming events.</i>	
<u>Secretary Report</u>	5 minutes

Director report on items recorded as approved by the board since the last meeting via email or text message. Secretary will report on obtaining director's insurance.

Any Day Gift Update 3 minutes
Director report on hand made Gift promotion.

Status of MVFAs Station 75 proceeds from the November Fundraiser event 3 minutes

- *MVFA Treasurer, Mary Williams or a director will report on the status of funds with Station 75 funds from the November fundraiser event.*
- *Director will report on the status and updated Inventory of assets donated. including the storage shed and schedule a date for moving into the new Shed. Meredith will provide an inventory list of assets for review prior to giving to Support Group lead, Trent Williams to record with MFPD.*

Swag 3 minutes
Director report on the status of items purchased with MFPD insignia. Status of hats and other items purchased since last meeting. Discuss inventory on kid's swag.

Fundraising Activities 15 minutes
Director will report on fund raising activities. Elections database, D'Ax data base.

Events
Next Pancake Breakfast – November 11, 2023 5 minutes
A director will report on the past and future Pancake Breakfasts.

Public Comments
Open the floor asking for comments and suggestions from community members.