

MOSQUITO FIRE PROTECTION DISTRICT

MINUTES

Regular Meeting
Saturday, June 20, 2015
11:00 am

Mosquito Station #75, 8801 Rock Creek Road, Placerville, CA 95667

1. **Call to Order/Roll Call/Announcement of Quorum.** The meeting was called to order at 11:07 am. In attendance were President, K. Joseph, Directors Foley, Hoffman and Stuart. Director Martini was absent. Also in attendance were Chief Hazlett and M. Joseph. A quorum was announced.
2. **Approval of Agenda.** N. Foley motioned to approve, 2nd by T. Stuart and carried unanimously.
3. **Public Hearing for the Purpose of Establishing the 2015-2016 Appropriation Limits.** No public heard.
Public Hearing for the Purpose of Adopting the 2015-2016 Preliminary Budget. No public heard.
4. **Approval of Minutes from May 26th Regular Meeting.** N. Foley motioned to approve the minutes, amending item 7.5 to reflect the suggestion by T. Stuart, Vice President of MS75, that the item be tabled for further discussion. The board agreed to table the item. Motion was 2nd by T. Stuart and carried.
5. **Swearing In and Badge Pinning Ceremony Fire Chief Mike Hazlett.** Chief Hazlett took his oath of office and was pinned as MFPD Chief by his wife. Director Foley wished him the best.
6. **Public Comment.** Public heard: D. Rood, R.Stenbock, K. Purcell, K. Ponting.
7. **Fiscal Items:**
 - 7.1 . N. Foley motioned to approve, 2nd by M. Hoffman and carried.
 - 7.2 **Review & Approve Expenditures for 6-16-15.** N. Foley motioned to approve, 2nd by M. Hoffman and carried.
8. **Informational Items:**
 - 8.1 **Correspondence & Communications.** None.
 - 8.2 **District Status Report.** District status report given by Chief Hazlett.

9. Agenda Items:

9.1 Approve FY 2015-2016 Preliminary Budget. K. Joseph presented the 2015-2016 Preliminary budget. The board voted to leave \$50k in the fund balance for next year and transfer the remainder to reserves, specifically for vehicle replacement. Working from the May 31st balances which showed that if the books closed on May 31, there is \$183,612.72 as the carry over amount. Please request the transfer of \$133, 612.72 ($183,612.72 - 50,000 = 133,612.72$) to reserve account 321 "Fund Balance Reserved - Other".
The board agreed to finalize the staffing, salaries and benefits portion of the preliminary budget in closed session and then announce the outcome upon adjourning.

9.2 Review and Approve Resolution 15-04; 2015-2016 Appropriation Limitation.
T. Stuart motioned to approve, 2nd by N. Foley and carried.

10. Director Items: (Informational Only). N. Foley requested that Chief Hazlett incorporate into district policy that the station is available to be used as a collection point for organizations in our district.

K. Joseph announced that he will reply to R. Stenbocks list of questions presented at the May 26, 2015 meeting.

11. Adjournment: Board adjourned to closed session 12 noon..

**Budget Workshop
June 20, 2015 9am**

Board approved patch fund money of \$68,000 to be spent as follows:

Temporary Employees, the board agreed too the following:

Hire a Battalion Chief or Captain for part time @ \$25.00 Hr, 32 hour per week. Discussed sending out letter written by Director Foley to other Fire Districts for sharing a Battalion Chief.

Chief Hazlett to hire seasonal fire firefighter, Hours and pay to be set by Chief.

Duty Officer response, \$2000. This is the maximum which can be paid out during the fiscal year.

Permanent Employees: The board agreed to the following:

Reduce Captain/Admin Asst. pay to \$22.23 per Hr. This action is a result of two temporary out of class pay increases. First Temporary out of class pay increase was approved by the previous board on June 12, 2014, which increased pay from \$19.30 Hr to \$21.23 Hr and was to end on Oct 31, 2014. Second temporary out of class pay was approved by the previous board on October 18, 2014, which increased pay from \$21.23 per Hr to \$25.50 per Hr and was to end when permanent Chief was hired. Board voted 3 Ayes, Director Joseph absent.

The Board agreed to add: Incentive pay for staff of \$2000

Meeting adjourned at 12:50 pm

Theresa Stuart
Director