

MOSQUITO FIRE PROTECTION DISTRICT

Minutes Regular Meeting, Thursday, June 09, 2016 7:00 pm

Mosquito Station #75, 8801 Rock Creek Road, Placerville, CA 95667

1. Call to Order 7:00 P.M. *Director Stuart*

2. Roll Call & Announcement of Quorum *Present: Directors Stuart, Mikel, Hern, Snyder, Swystun. Also Present: Chief Hazlett*

3. Approval of Agenda.

Motion for approval, Director Snyder, Second, Director Swystun

Ayes: Directors Stuart, Mikel, Hern, Snyder, Swystun

Nos: 0

4. Public Comment. Public may address the Board on any District related item not included in this agenda. Comments should be limited to three (3) minutes in duration.

Kim Purcell thanked Director Stuart for recognizing problems and and thanked other directors for stepping up and volunteering to serve the district.

5. Approval of Minutes

5.1. Regular Meeting May 12 2016

Motion for approval Director Hern, Second Swystun

Ayes: Directors Stuart, Mikel, Hern, Snyder, Swystun

Nos: 0

6. Fiscal Items:

6.1 Approval of Treasurer's Report

Motion for approval Director Hern, Second Snyder

Ayes: Directors Stuart, Mikel, Hern, Snyder, Swystun

Nos: 0

6.2 Approval of Expenditures for 5-18-2016

Motion for approval Director Snyder, Second Hern

Ayes: Directors Stuart, Mikel, Hern, Snyder, Swystun

Nos: 0

6.3 Approval of Expenditures for 5-26-2016

Motion for approval Director Hern, Second Snyder

Ayes: Directors Stuart, Mikel, Hern, Snyder, Swustun

Nos: 0

7. Informational Items:

7.1 District Status Report Chief Hazlett

I. PERSONNEL:

Volunteer Fire Fighters: 11

Support Group Members: 29

Volunteer FF Bryce Buford graduated the Georgetown Divide Volunteer Firefighter Academy on

May 18th, 2016.

MFPD training is focusing on wildland fire season training and physical requirements. A Volunteer FF Position Task Book has been developed and being implemented. Training is averaging 5 volunteer firefighters and 15 support personnel per training. Some volunteers are having difficulty progressing due to mandated training requirements and lack of hours available to contribute. 2 new volunteers have completed the wildland training and are available to respond safely as wildland firefighters.

MFPD participated in the CALFIRE Off Road Driver Training on June 7th and 8th at Bacchi Ranch in Garden Valley.

MFPD will be participating the annual CALFIRE Live Wildland Fire Training at Bacchi Ranch in Garden Valley on June 14th and 15th

Part time Administrative Assistant and Board Clerk positions have been developed and job announcements have been posted to the community. The closing date is June 20th, 2016.

Fire Captain John O'Leary has accepted a full time position with Rio Vista FPD. John last day will be June 28th and we wish John the best of luck in his new position. A Fire Captain job announcement has been posted with a filing deadline of July 8th, 2016.

II. EQUIPMENT:

A. Command Unit 75: Good condition

B. Duty Unit 75: Good condition

D. Engine 75: Good condition. (Annual service)

E. Engine 275: Good condition. (Annual service)

F. Tender 75: Good condition. (Annual service)

G. Tender 275: Poor condition.

H. Pump 75: Fair condition

C. Utility Unit 75: Fair condition.

III. INCIDENTS:

A. (2) medical aids, (1) vehicle accident, (1) debris fire B. Year to date: 33

IV. INFORMATION:

A. Tree Mortality Workshop, ECD BOS chamber, June 17th from 8:30 – 5PM. Please review MFPD website for flyer and registration information.

B. Water Tender Committee has met and has developed draft specification recommendations.

C. MFPD is working with CALFIRE to develop a pre fire attack plan for the Mosquito area identifying evacuation routes, hydrants and water sources, etc. for CALFIRE and incoming mutual aid resources.

V. AGENDA:

Issue Paper – Review and Approve Movement of Funds

7.2 MS75A- Mosquito Fire Safe Council

None

7.3 Correspondence & Communication

Loretta Webb re: Verizon Tower

MVFA Letter re: Brown Act Workshop & Donation

8. Agenda Items:

8.1 Accept Auditor Engagement Letter Robert Johnson CPA

Motion to approve Director Hern, Second Swystun

Ayes: Directors Stuart, Mikel, Hern, Snyder, Swystun

Nos: 0

8.2 Review and Approve Transfer of Budgeted Funds FY 2015-2016

Chief Hazlett's request for the transfer of Budgeted Funds in the amount of \$4900 from Account 4463 (Equipment-Telephone & Radio) and \$1000 from Account 4606 (Fuel Bulk) totaling \$5900 to Account 4160 (Maintenance Vehicle-Other) for the Annual Service of Engine 75, 275 and Tender 75.

Chief Hazlett's request for the transfer of Budgeted Funds in the amount of \$6000 from Account 7700 (Contingency) to Account 4313 (Legal Services) for the use of the law firm of Girard and Edwards.

Motion to approve Director Swystun Second Snyder

Ayes: Directors Stuart, Mikel, Hern, Snyder, Swystun

Nos: 0

8.3 Adopt District Preliminary Budget FY 2016-2017

Motion to approve Director Hern, Second Swystun

Ayes: Directors Stuart, Mikel, Hern, Snyder, Swystun

Nos: 0

8.4 Adopt District Resolution 16-04 CIP 2016-2020

Motion to approve Director Swystun, Second Hern

Ayes: Directors Stuart, Mikel, Hern, Snyder, Swystun

Nos: 0

8.5 Adopt District Resolution 16-05 Appropriations Spending Limit 2016-2017

Motion to approve Director Swystun Second Snyder

Ayes: Directors Stuart, Mikel, Hern, Snyder, Swystun

Nos: 0

8.6 Adopt District Resolution 16-03 Nomination and Election Consolidation with Other Districts and affirmation of no measures to be voted on.

Motion to approve Director Hern, Second Swystun

Ayes: Directors Stuart, Mikel, Hern, Snyder, Swystun

Nos: 0

8.7 Review & Adopt proposed changes to 1-02 of the District Policy.

Motion to approve District Policy 1-02 (District Board Members and Meetings) with the following amendment: Delete 1-02-08 c, Conflict of Interest

Director Swystun, Second Snyder

Ayes: Directors Stuart, Mikel, Hern, Snyder, Swystun

Nos: 0

8.8 Discuss and amend, as necessary, the District's response to El Dorado County 2015-2016 Grand Jury case 15-01, Mosquito Fire Protection District Dysfunction

Motion to approve Director Snyder, Second Hern

Ayes: Directors Stuart, Mikel, Hern, Snyder, Swystun

Nos: 0

8.9 Discuss and adopt, if appropriate, a policy that permits the District to provide non-potable water to community residents in an emergency.

Item tabled for July Board meeting. Director Hern will draft new policy.

9. Director Items: (Informational Only)

Director Stuart reminded Public of Brown Act Workshop to be held Wednesday, July 6 at 6:00 P.M. Thanked MVFA for their donation of \$200 for this workshop. Ask MVFA if the announcement of workshop can be added to the BYTE newsletter.

Director Mikel announced the Director Stuart and herself attended a CSFA workshop held in Palm Springs. There was no cost to the district.

10. Adjournment: *Motion to adjourn at 8:57*