

MOSQUITO FIRE PROTECTION DISTRICT

Minutes Regular Meeting, Thursday, August 11, 2016 7:00 pm

Mosquito Station #75, 8801 Rock Creek Road, Placerville, CA 95667

1. **Call to Order** 7:03 P.M. *Director Stuart*
2. **Roll Call & Announcement of Quorum Directors** *Stuart, Mikel, Hern, Swystun, Snyder.*
Absent: Chief Hazlett
3. **Approval of Agenda.** *Motion for approval, Director Snyder, Second Director Swystun*
Ayes: Directors Stuart, Mikel, Hern, Swystun, Snyder
Nos: 0
4. **Public Comment.** Public may address the Board on any District related item not included in this agenda. Comments should be limited to three (3) minutes in duration. *None*
5. **Approval of Minutes**
 - 5.1. Regular Meeting July 14 2016
Motion for approval, Director Hern, Second, Director Stuart
Ayes: Directors Stuart, Mikel, Hern
Abstain: Directors Snyder, Swystun
6. **Fiscal Items:**
 - 6.1 Approval of Treasurer's Report
Motion for approval, Director Hern, Second, Director Snyder
Ayes: Directors Stuart, Mikel, Hern, Swystun, Snyder
Nos: 0
 - 6.2 Approval of Expenditures for 7-20-2016
Motion for approval, Director Hern, Second, Director Swystun
Ayes: Directors Stuart, Mikel, Hern, Swystun, Snyder
Nos: 0
 - 6.3 Approval of Expenditures for 7-22-2016
Motion for approval, Director Swystun, Second, Director Snyder
Ayes: Directors Stuart, Mikel, Hern, Swystun, Snyder
Nos: 0
7. **Informational Items:**
 - 7.1 District Status Report Chief Hazlett
PERSONNEL:

Volunteer Fire Fighters: 10

Support Group Members: 28

Part time Administrative Assistant and Board Clerk job selection process is completed and waiting acceptance of job offer. We have made multiple attempts to make contact with the applicant.

Fire Captain selection process is completed and Captain Eddie Dwyer has accepted the position. His first shift will be 8/11/16.

Firefighter/EMT Daron Baker has accepted a tentative job offer with EDC. Daron's last day with MQT will be 8/25/16. I would like to thank Daron for his service to the district and community and wish him well in his future fire service career opportunities.

Preparing to publish Firefighter/Seasonal Firefighter job announcement with potential job offer in September 2016.

EQUIPMENT:

<i>A. Command Unit 75:</i>	<i>Good condition</i>
<i>B. Duty Unit 75:</i>	<i>Good condition</i>
<i>D. Engine 75:</i>	<i>Good condition.</i>
<i>E. Engine 275:</i>	<i>Good condition.</i>
<i>F. Tender 75:</i>	<i>Good condition.</i>
<i>G. Tender 275:</i>	<i>Poor condition.</i>
<i>H. Pump 75:</i>	<i>Fair condition</i>
<i>C. Utility Unit 75:</i>	<i>Fair condition.</i>

INCIDENTS:

(7) Medical Aids, (1) Vehicle Accident, (1) Wildfires (Mutual Aid to GRV), (1) Smoke Check

Year to date: 57

INFORMATION:

MVFA, and specifically the Crafter, graciously donated a new washer and dryer set for the station. Storage cabinets above the washer and dryer are also being donated and to be completed soon.

7.2 Correspondence & Communication

El Dorado County Auditor Controller Proposed Extension of County Ordinance 4832

El Dorado County Auditor Controller 2016/17 Direct Charges Acceptance Report

Job Applicant communication via email

8. Agenda Items:

8.1 Review, amend and adopt 1-02 Conflict of Interest Code (tabled from 7-14)

Motion from Director Mikel as follows: Notify county with paperwork they provided that we will be revising the Conflict of Interest code and make the decision to remove 1-02-08 from

policy 1-02 and insert the Conflict of Interest code 10 into policy

Second, Director Swystun

Ayes: Directors Stuart, Mikel, Hern, Swystun, Snyder

Nos: 0

8.2 Review, amend and adopt 2-02 Compensation Fiscal Year 2016-2017 (tabled from 7-14)

Motion for approval, Director Mikel, Second, Director Swystun

Ayes: Directors Stuart, Mikel, Hern, Swystun, Snyder

Nos: 0

8.3 Issue paper Approval to purchase used water tender from El Dorado Hills FPD

Motion from Director Hern to not make an offer at this time to purchase the used Water Tender. Second, Director Snyder

Ayes: Directors Stuart, Mikel, Hern, Swystun, Snyder

Nos: 0

8.4 Approve records destruction per 1-05 Retention of Records, Papers and Documents.

Motion for approval, Director Swystun, Second, Director Hern

Ayes: Directors Stuart, Mikel, Hern, Swystun, Snyder

Nos: 0

8.5 Approve disposal/donation/sale obsolete district maps, charts per 1-05 Retention of Records, Papers and Documents.

Motion for approval, Director Snyder, Second, Director Swystun

Ayes: Directors Stuart, Mikel, Hern, Swystun, Snyder

Nos: 0

8.6 Approve disposal/donation/sale obsolete radios (2) & TVs (2).

Motion for approval, Director Swystun, Second, Director Hern

Ayes: Directors Stuart, Mikel, Hern, Swystun, Snyder

Nos: 0

9. Director Items: (Informational Only)

Director Hern thanked Chief Hazlett for helping a citizen with a dead tree that was on power line and working with P.G.&E to have it removed at his residence. Also wanted to thank MVFA and Dave Angelo for their donation of the Cabinet at the Fire Station and the Crafters for their donation of a new washer and dryer for the Fire Station.

Director Snyder stated it was imported to start discussing how to obtain additional revenue for the district.

Director Swystun also stated it was important to start discussing how to obtain additional revenue for the district and the need to form a committee soon. Director Stuart asked that he put it on the agenda for September so we can get started.

Director Mikel stated we are still looking for an Administrator for the district.

Director Stuart thanked Director Mikel for her hard work as the temporary Admin.

9. Adjournment: *Motion to adjourn at 8:17 P.M. Director Hern, Second, Director Swystun*

Ayes: Directors Stuart, Mikel, Hern, Swystun, Snyder

Nos: 0