



Mosquito Fire Protection District
8801 Rock Creek Road, Placerville, Ca 95667

MFPD Special Meeting- BUDGET
Thursday June 20, 2024 6 PM Mosquito
Fire Station 75

AGENDA

| Item | Presenter |
|---|------------------|
| 1. Call to Order. Topic: MFPD Board meeting June 20, 2024 Time: 6 PM Pacific Time If you have a disability and are requesting an accommodation pursuant to the Americans with Disabilities Act, please contact district at 530-626-9017 or admin75@mfpd.us | D. Stever |
| 2. Roll Call & Quorum announced. | D. Stever |
| 3. Pledge of Allegiance. | D. Stever |
| 4. Adoption of Agenda. | D. Stever |
| 5. Discussion Item 5.1 BUDGET WORKSHOP- REVIEW AND DISCUSSION OF 2024-2025 PRELIMINARY BUDGET- REVIEW CURRENT AND FUTURE BUDGET INCLUDING GRANT REVIEW 5.2 Resolution 2024-01 OES Authorizing Overtime and Portal to Portal for Employees. | D. Blain |
| 6. Directors/Public Comments | D. Stever |
| 7. Adjourn- Next Meeting- Regular Monthly Board Meeting Jun 27, 2024 | D. Stever |

Mosquito Fire Protection District
Prelim Budget 2024-2025
July 2024 through June 2025

| <u>Preliminary Budget 24-25 V-#07</u> | | July 2024 - |
|---|--|-------------------|
| <u>Finance Committee Reference</u> | | June 2025 |
| Revenue | | |
| 0001R Real Carry not previously in budget | | |
| 0100 · Prop Tax Curr Secured | | 163,000.00 |
| 0110 · Prop Tax Curr Unsecured | | 2,800.00 |
| 0120 · Prop Tax Prior Unsecured | | 0.00 |
| 0130 · Unsecured Prop Tax Prior | | 100.00 |
| 0140- Supplemental Taxes | | 4,000.00 |
| 0150- Supplemental Prior | | 300.00 |
| 1175 · Special Tax Direct Assessments | | 188,000.00 |
| 0360- Penalties | | 3,000.00 |
| 0400 - Rev Interest | | 0.00 |
| 0430 · Development Fee | | 0.00 |
| 4400 · Rev Interest | | 0.00 |
| 0820 · ST Homeowner Prop Tax relief | | 1,220.00 |
| 0880 ST Other | | 0.00 |
| 1060 Grants | | 219,250.50 |
| | 1060G- FED/Cal Fire (50/50 Grant) | |
| | 1060RI- FEMA RR | |
| 1128 Federal: USDA (Strike teams) | | 110,000.00 |
| 1200 Revenue Other Govt. | | 0.00 |
| 1321 Transfer from Reserves (Allocated) | | 0.00 |
| 1350 Transfer from Reserves (Unallocated) | | 0.00 |
| 1744 Misc Inspections or Services | | 0.00 |
| 1940 Misc Revenue | | 107,922.76 |
| | 1940c Misc Revenue (community) | |
| | 1940s Misc Revenue (School) | |
| | 1940r Misc Revenue (rebates) | |
| | 1940g Misc Revenue (Grants) | |
| | 1940f Misc Revenue (Fuel) | |
| 1942 Misc Reimbursement | | 4,805.60 |
| | Lexipol remibursement from CIRA | |
| | Vector-Solutions reimbursment from CIRA | |
| | <i>Vertical Total</i> | <i>804,398.86</i> |
| Total Revenue | | 804,398.86 |
| Expense | | |
| 300000 · Salaries and Employee Benefit | | |
| 303000 · Perm Employees/Elect Official | | 151,324.00 |
| | 303000G · Percentage of Salary paid for R&R Coordinator | |
| | 30???? Percentage of benefits paid for Coordinator Benefits | |
| 303001 · Temporary Employees | | 69,159.75 |
| | Other Insurance for Non-Coordinator postions Allowed \$11,875.50 - (OASDI, Medicare, Unemployment that is portioned out) | |
| 303002 · Overtime | | 54,032.00 |
| 303004 · Stipends | | 136,500.00 |
| | 3004r · Stipends from Grant | |
| | 3004p pay per call | |
| 303020 · Retirement | | 4,193.00 |

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|---|---|--------------------------|
| 303021 · O.A.S.D.I. | | 23,262.48 |
| | 3021 OASDI from Stipend | |
| 303022 · Medi Care | | 5,441.20 |
| | 3022 Medi Care from Stipend | |
| 303030 · Vacation, Sick, Holiday | | 9,111.00 |
| 303040 · Health Insurance | | 18,000.00 |
| 303041 · Unemployment Insurance Employer | | 8,234.00 |
| | 3041 Unemp Ins from Stipend | |
| 303060 · Workers' Compensation Employer | | 62,747.00 |
| | <i>Vertical Total</i> | <i>542,004.43</i> |
| Total 300000 · Salaries and Employee Benefits | | 542,004.43 |
| 400000 · Services and Supplies | | |
| 404021 · Fire Turnouts | | 22,875.00 |
| | 404021G2 · Fire Turnouts (R&R) | |
| 404022 · Uniforms | | 6,000.00 |
| | R&R FF Station Uniforms | |
| | R&R Explorer Station Uniforms | |
| 404040 · Telephone Co. Vendor Payments | | 4,460.00 |
| | 404040a · Telephone Buss phone | |
| | 404040b · Telephone wireless internet | |
| | 404040G · Streamline Web service Payments | |
| | 404040g · Media Marketing | |
| | 404040p · Print Marketing | |
| 404042 Radio Vendor Payments | | 0.00 |
| 404043 · Dispatch Fees-Contract | | 2,000.00 |
| 404060 · Food & Food Products | | 950.00 |
| 404080 · Household Expense-Station Supplies | | 125.00 |
| 404083 - Laundry | | 100.00 |
| 404084 - Expendable Equipment | | 50.00 |
| 404085 · Refuse Disposal | | 2,000.00 |
| 404087 · Exterm / Fumgn Services | | 1,200.00 |
| 404100 · Insurance Premium | | 43,000.00 |
| 404140 · Manitt. Equipment | | 1,900.00 |
| 404142 * Maint. Comm Equipment | | 0.00 |
| 404144 · Maint. Computer System/Software | | 1,500.00 |
| 404145 · Maint. Equipment Parts | | 200.00 |
| 404160 · Veh. Maint. Outside labor | | 3,313.08 |
| 404161 · Veh Maint. Parts Direct Charge | | 7,600.00 |
| 404164 · Veh Maint. Tires & Tubes | | 6,000.00 |
| 404180 · Maint Building & Improvements | | 3,250.00 |
| 404183 · Maint. Grounds | | 200.00 |
| 404197 - Maint Building Supplies | | 1,300.00 |
| 404200 · Medical, Dental & Lab Supplies | | 1,000.00 |
| 404220 · Memberships | | 4,200.00 |
| | 404220 Fire Assoc (FRAC) Membership | |

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| 404260 · Office Expense | | 2,000.00 |
| 404261 · Postage | | 250.00 |
| 404263 · Subscription Newspaper Journals | | 100.00 |
| 404300 · Professional & Specialized Serv | | 14,950.00 |
| 404304 * Agency fee County/ Lafoo | | 410.00 |
| 404305 · Audit & Accounting Services | | 8,400.00 |
| 404313 · Legal Services | | 5,000.00 |
| 404322-Medical Exams | | 4,000.00 |
| 404324 · Medical Dental Lab Supplies | | 500.00 |
| 404335 - Election Dept Services | | 0.00 |
| 404400 · Publications & Legal Notices | | 500.00 |
| 404460 · Equip. Small tools & Instrument | | 1,650.00 |
| 404463 - Equipment Telephone Radio | | 150.00 |
| 404500 · Special Dept. Expense | | 12,250.00 |
| 404500G · Special Dept. Expense(R&R) | | |
| 404502 · Educational Materials | | 200.00 |
| 404507 · Fire & Safety Supplies | | 500.00 |
| 404538 - Software | | 0.00 |
| 404539 - Software License | | 10,805.60 |
| Lexipol reimbursement from CIRA | | |
| Vector-Solutions reimbursment from CIRA | | |
| 404600 - Transportation & Travel | | 825.75 |
| 404602 - Mileage Employee Private auto | | 0.00 |
| 404606 · Fuel Purchases | | 27,600.00 |
| 404609 · Staff Development | | 0.00 |
| 404617 Staff Development Non 1099 | | 0.00 |
| 404700 · Utilities | | 15,000.00 |
| Vertical Total | | 218,314.43 |
| Total 400000 · Services and Supplies | | 218,314.43 |
| 600000 · Fixed Assets | | |
| 606020 · Buildings & Grounds | | 14,565.00 |
| Admin Fee Eearned | | |
| Admin Fee Not Eearned | | |
| 606040 · 606040 Equipment | | 29,515.00 |
| 6040g Applied for Grants Matching funds | | |
| 6040t Fire Turnout or Equipment (50/50) | | |
| Vertical Total | | 44,080.00 |
| Total 600000 · Fixed Assets | | 44,080.00 |
| Contingency & Reserves | | |
| 7700 Contingency | | 0.00 |
| 7800 Transfer to Reserves | | 0.00 |
| Vertical Total | | 804,398.86 |
| Total Expense | | 804,398.86 |
| income - expence | | |
| Admin Fee earned from Strike Team | | |
| Sub Total Admin minus Add Backs | | |
| Vertical Total | | 0.00 |
| | | 0.00 |

Resolution No: 2024- 01

Authorizing Overtime and Portal to Portal for Employees

WHEREAS, the Mosquito Fire Protection District is a public agency located in the County of El Dorado, State of California, and

WHEREAS, it is the Mosquito Fire Protection District's desire to provide fair and legal payment to all its employees for time worked; and

WHEREAS, the Mosquito Fire Protection District has in its employ, Fire department response personnel include: Fire Chief, Battalion Chief, Fire Captain, Engineer, Apparatus Operator, Firefighter EMT, and Firefighter.

WHEREAS, Mosquito Fire Protection District will compensate its employee's portal to portal while in the course of their employment and away from their official duty station and assigned to an emergency incident, in support of an emergency incident, or pre-positioned for emergency response; and

WHEREAS, the Mosquito Fire Protection District will compensate its employee's overtime in accordance with District Policy 1048, while in the course of their employment and away from their official duty station and assigned to an emergency incident, in support of an emergency incident, or pre-positioned for emergency response.

NOW THEREFORE BE IT RESOLVED that the conditions set forth in this resolution, as stated above, take effect upon adoption by the Mosquito Fire Protection Districts, Board of Directors.

PASSED, APPROVED AND ADOPTED this 20th day of June 2024

Board President

ATTEST:

I, Sharlyn Fields, Board Secretary/Clerk of the Mosquito Fire Protection District, Board of Directors, hereby certify that the foregoing resolution was duly passed at a regular meeting of the Board of Directors held on the day of the 20st of June 2024, by the following vote on roll call:

Ayes: _____

Noes: _____

Abstain: _____

Absent: _____
