



Mosquito Fire Protection District

Board of Directors Meeting
 Thursday, February 27, 2025 – 7:00 PM
 Mosquito FPD Station 75
 8801 Rock Creek Road Placerville, Ca. 96557

AGENDA

Item	Presenter
<p>1. Call to Order.</p> <p>Topic/Date: MFPD Board Meeting February 27, 2025</p> <p>Time: 7:00 PM Pacific Time (US and Canada)</p> <p>If you have a disability and are requesting an accommodation pursuant to the Americans with Disabilities Act, please contact district at 530-626-9017 or admin75@mfpd.us</p>	L. Ugkla
<p>2. Roll Call & Quorum announced</p>	L. Ugkla
<p>3. Pledge of Allegiance.</p>	L. Ugkla
<p>4. Public Comment Public may address the board on any District related item not included in this agenda. We ask that your comments remain civil and respectful. Any lack of decorum will result in the forfeiture of your time. Please limit your comments to no more than 3 minutes in duration.</p>	
<p>5. ADOPTION OF THE AGENDA AND APPROVAL OF CONSENT CALENDAR The Board may make any necessary additions, deletions, or corrections to the agenda including moving items to or from the Consent Calendar and adopt the agenda and the Consent Calendar with one single vote. A Board member may request an item be removed from the Consent Calendar for discussion and separate Board action. At the appropriate time as called by the Board Chair, members of the public may make a comment on matters on the Consent Calendar prior to Board action.</p> <p>Join Zoom Meeting https://zoom.us/j/8685165316?pwd=Mkd3WEtjNFpaTUZLVmFic0Q3dmNNUT09 Meeting ID: 868 516 5316 Passcode: 223344</p> <p>One tap mobile MFPD <<02/27/2025>> Page 1 of 12 +16699006833,,8685165316#,,, *223344# US (San Jose)</p>	L. Ugkla

Dial by your location
 +1 669 900 6833 US (San Jose)
 Meeting ID: 868 516 5316
 Passcode: 223344

CONSENT CALENDAR ITEMS

- 5.1** Approval of Expenditures- Expenses 2025 January 13
 Approval of Expenditures- Expenses 2025 January 20
 Approval of Expenditures- Expenses 2025 February 4
- 5.2** Minutes: Amended December 19, 2024
 Minutes: January 16, 2025
 Minutes: January 17, 2025 Special meeting

L. Uggla

6. Issue Items

- 6.1** Surplus Vehicle 2002 Ford Explorer.
- 6.2** Review Software; emails and website.
- 6.3** Hiring of Grant Coordinator and Captain Update.
- 6.4** Audit 2023-2024 report approval

E. Dwyer
 D. Blain
 D. Blain
 L. Uggla

7. Committee Reports

- 7.1** Finance Committee
- 7.2** District Auxiliary Mosquito

D. Blain
 M. Blain

8. Director's Comments.

9. Adjourn.

Next Meeting: Thursday March 27, 2025

Dedicated to Our Community

Mosquito Fire Protection District Bills for U.S. Bank El Dorado Co

	<u>Name</u>	<u>Num</u>	<u>Amount</u>	<u>Terms</u>	<u>Date</u>	<u>January 13, 2025</u> <u>Split</u>	<u>Memo</u>	<u>Name Address</u>
Jan 13, 25	1080	55109042	120.00	MFPD01132025	01/13/2025	404539 · Software License	55109042 Starlink	U.S. Bank
	1080	7459082	84.00	MFPD01132025	01/13/2025	404539 · Software License	7459082 Streamline website	U.S. Bank
	1080	2688090	30.00	MFPD01132025	01/13/2025	404539 · Software License	2688090 Microsoft	U.S. Bank
	1080	3303093	136.00	MFPD01132025	01/13/2025	404539 · Software License	3303093 Microsoft	U.S. Bank
	1080	3470036	30.00	MFPD01132025	01/13/2025	404539 · Software License	3470036 Microsoft	U.S. Bank
	1080	15630483	19.99	MFPD01132025	01/13/2025	404539 · Software License	15630483 Adobe	U.S. Bank
	1080	93538522	28.12	MFPD01132025	01/13/2025	404197 · Maint. Building Supplies	93538522 Station supplies	U.S. Bank
	1080	34326804	30.15	MFPD01132025	01/13/2025	404261 · Postage	34326804 Stamps	U.S. Bank
	1080	18335627	4.31	MFPD01132025	01/13/2025	404539 · Software License	18335627 Archives	U.S. Bank
	1080	77996544	115.99	MFPD01132025	01/13/2025	404539 · Software License	77996544 Archives annual	U.S. Bank
	1080	98012385	21.53	MFPD01132025	01/13/2025	404197 · Maint. Building Supplies	98012385 Station paper supplies	U.S. Bank
	1080	77349309	161.73	MFPD01132025	01/13/2025	404085 · Refuse Disposal	77349309 ED Disposal	U.S. Bank
	1080	88580493	19.99	MFPD01132025	01/13/2025	404539 · Software License	88580493 Domain website	U.S. Bank
	1080	12300020	215.00	MFPD01132025	01/13/2025	404500 Spec Dept Expense	12300020 Cleaner Uniforms	U.S. Bank
	1080	42363316	297.37	MFPD01132025	01/13/2025	404260 · Office Expense	42363316 Staples Ink HP	U.S. Bank
	1080	728393749	175.00	MFPD01132025	01/13/2025	404600 · Transportation & Travel	728393749 Fuel Bridge fire	U.S. Bank
	1080	44352545	61.25	MFPD01132025	01/13/2025	404539 · Software License	44352545 Scheduler	U.S. Bank
	1080	38180292	468.00	MFPD01132025	01/13/2025	404500 · Special Dept. Expense	38180292 Survey monkey	U.S. Bank
	1080	29004589	945.95	MFPD01132025	01/13/2025	404500 · Special Dept. Expense	29004589 Training books r&r grant	U.S. Bank
	1080	59084539	232.80	MFPD01132025	01/13/2025	404060 · Food & Food Products	59084539 Food & supplies	U.S. Bank
	1080	76212674	335.10	MFPD01132025	01/13/2025	404500 · Special Dept. Expense	76212674 Strike team Reimb food	U.S. Bank
Jan 13, 25			<u><u>3532.28</u></u>					

Mosquito Fire Protection District
Bills for U.S. Bank El Dorado Co
January 19 - 25, 2025

Name	Num	Amount	Terms	Date	Split	Memo	Name Address	
Week of Jan 19, 25								
1080	64000366	34.70	MFPD01202025	01/20/2025	404260 · Office Expense	64000366 Office supplies	U.S. Bank	
1080	23327254	1536.42	MFPD01202025	01/20/2025	404700 · Utilities	23327254 PG&E Sep	U.S. Bank	
1080	43012028	120.00	MFPD01202025	01/20/2025	404539 · Software License	43012028 Starlink internet	U.S. Bank	
1080	59063105	1192.87	MFPD01202025	01/20/2025	404700 · Utilities	59063105 PGE Oct	U.S. Bank	
1080	6241781	84.00	MFPD01202025	01/20/2025	404539 · Software License	6241781 Streamline Website	U.S. Bank	
1080	202674067	30.00	MFPD01202025	01/20/2025	404539 · Software License	202674067 Microsoft	U.S. Bank	
1080	2971058	117.07	MFPD01202025	01/20/2025	404539 · Software License	2971058 Microsoft	U.S. Bank	
1080	80505281	30.00	MFPD01202025	01/20/2025	404539 · Software License	80505281 Microsoft	U.S. Bank	
1080	7539092	14.58	MFPD01202025	01/20/2025	404500 · Special Dept. Expense	7539092 Job recruitment r&r grant	U.S. Bank	
1080	4640713	28.96	MFPD01202025	01/20/2025	404180 · Maint Building & Improvements	4640713 Homedep supplies	U.S. Bank	
1080	17299699	19.99	MFPD01202025	01/20/2025	404539 · Software License	17299699 Adobe	U.S. Bank	
1080	13652054	4.31	MFPD01202025	01/20/2025	404539 · Software License	13652054 Aplus	U.S. Bank	
1080	6123023	508.38	MFPD01202025	01/20/2025	404500 · Special Dept. Expense	6123023 Indeed r&r grant	U.S. Bank	
1080	36638860	161.73	MFPD01202025	01/20/2025	404085 · Refuse Disposal	36638860 ED Disposal	U.S. Bank	
1080	44330075	285.36	MFPD01202025	01/20/2025	404060 · Food & Food Products	44330075 Staffing supplies	U.S. Bank	
1080	10449658	61.25	MFPD01202025	01/20/2025	404539 · Software License	10449658 Scheduler	U.S. Bank	
1080	2024101244	64.61	MFPD01202025	01/20/2025	404260 · Office Expense	2024101244 CC fee	U.S. Bank	
Week of Jan 19, 25		<u><u>4294.23</u></u>						

Mosquito Fire Protection District Bills for All Vendors

February 4, 2025
Split

Name	Num	Amount	Terms	Date	Name Address	Memo
Feb 4, 25						
10938	48762025	275.00	MFPD02042025	02/04/2025	404144 · Maint. Computer System/Software	Action computers 48762025 IT Email repair
61	836530	86.78	MFPD02042025	02/04/2025	404040 · Telephone Co. Vendor Payments	AT&T 9391083657 Address 3 836530 AT&T
6894	119062025	450.00	MFPD02042025	02/04/2025	404500 · Special Dept. Expense	Cal Fire State Fire Training 119062025 Larro 1288 R&R
6894	12186	700.00	MFPD02042025	02/04/2025	404500 · Special Dept. Expense	Cal Fire State Fire Training 12186 Driver Op.1A Fado1A1478r&r
6894	12219	1260.00	MFPD02042025	02/04/2025	404500 · Special Dept. Expense	Cal Fire State Fire Training 12219 Driver Op. FADO1B0819r&r
225	26132025	55.00	MFPD02042025	02/04/2025	404500 · Special Dept. Expense	CalPERS 26132025 SSA Annual Fee
10051	92152025	295.00	MFPD02042025	02/04/2025	404140 · Maint. Equipment	Chandler Electric 92152025 Generator Servicing.
11071	36420742	106.00	MFPD02042025	02/04/2025	404087 · Pest control	Clark Pest Control 36420742 Pest control
1472	25202025	1892.00	MFPD02042025	02/04/2025	404180 · Maint Building & Improvements	Conforti Plumbing Inc 25202025 Plumbing Outside Leak
4660	60362025	162.50	MFPD02042025	02/04/2025	404313 · Legal Services	Edwards, Stevens Attorneys at Law 60362025 Attorney re Audit
4941	342362	3381.24	MFPD02042025	02/04/2025	404606 · Fuel Purchases	Hunt & Sons 342362 Bulk Fuel
7859	1352025	453.16	MFPD02042025	02/04/2025	404700 · Utilities	Hunts Propane Services 1352025 Hunts Propane
4951	4461153	47.74	MFPD02042025	02/04/2025	404260 · Office Expense	Inland Business Systems 4461153 Xerox Printer
1006	1202390	633.28	MFPD02042025	02/04/2025	404043 · Central Dispatch-Contract	JPA 1202390 JPA Dispatch fee
303	956522025	1760.51	MFPD02042025	02/04/2025	404500 · Special Dept. Expense	Los Rios/ American River Col. Address 9 956522025 Academy J.Schmidt R&R
11667	23262025	630.00	MFPD02042025	02/04/2025	404160 · Veh. Maint. Service Contract	Stretch Fab Works 23262025 E275 Repair
11874	2372025	237.89	MFPD02042025	02/04/2025	404022 · Uniforms	Trevor Dillender 2372025 Reimb.Uniform Pants r&r
Feb 4, 25		<u>12426.10</u>				



Mosquito Fire Protection District

Board of Directors Meeting
 Thursday, December 19, 2024 – 7:00 PM
 Mosquito FPD Station 75
 8801 Rock Creek Road Placerville, Ca. 96557

MINUTES

Item	Presenter
<p>1. Call to Order. 7:05 PM</p> <p>Topic/Date: MFPD Board Meeting December 19, 2024</p> <p>Time: 7:00 PM Pacific Time (US and Canada)</p> <p>If you have a disability and are requesting an accommodation pursuant to the Americans with Disabilities Act, please contact district at 530-626-9017 or admin75@mfpd.us</p>	D. Blain
<p>2. Roll Call & Quorum announced. <i>Present Directors David Blain, Linnea Ugkla, Karryn Morris and Kirk Bronsord. Absent Don Stevers. We have quorum.</i></p>	D. Blain
<p>3. Pledge of Allegiance.</p>	D. Blain
<p>4. Public Comment Public may address the board on any District related item not included in this agenda. We ask that your comments remain civil and respectful. Any lack of decorum will result in the forfeiture of your time. Please limit your comments to no more than 3 minutes in duration.</p>	
<p>5. ADOPTION OF THE AGENDA AND APPROVAL OF CONSENT CALENDAR The Board may make any necessary additions, deletions, or corrections to the agenda including moving items to or from the Consent Calendar and adopt the agenda and the Consent Calendar with one single vote. A Board member may request an item be removed from the Consent Calendar for discussion and separate Board action. At the appropriate time as called by the Board Chair, members of the public may make a comment on matters on the Consent Calendar prior to Board action.</p> <p><i>Motion to approve agenda with amendments; Table Agenda item 6.7 until January 16th meeting, Delete item 7.2 , change date of next meeting to January 16, 2025, Item 6.2 "Support group president, change to Support group Lead" , motion made by Director Blain, second by Director Ugkla. Ayes: Directors Blain, Ugkla, Bronsord and Morris. Noes: 0 Absent: Director Stever</i></p>	D. Blain

CONSENT CALENDAR ITEMS

- 5.1 Approval of Expenditures- Expenses Nov 19, 2024
Approval of Expenditures- Expenses Dec 3, 2024
Approval of Expenditures- Expenses Dec 5, 2024

D. Blain

- 5.2 Minutes: November 21, 2024

*Motion to approve Consent Calendar by Director Blain, second by Director Bronsord.
Ayes: Directors Blain, Ugkla, Bronsord and Morris. Noes: 0 Absent: Director Stever*

6. Issue Items

- 6.1 Fire Chief recruitment status and finalist interviews. *Motion to halt Fire Chief search process pending clarification of new information, with return to the board on Jan 16th, 2025, by Director Ugkla, second by Director Bronsord.*

D. Blain

Ayes: Directors Ugkla, Bronsord and Morris. Noes: Dir. Blain Absent: Director Stever

- 6.2 Presentation of 2024 Statistics by Support Group President Trent Williams.

- 6.3 Adoption of Policy 213 Physical Asset Management. *Motion to approve Policy 213 by Director Ugkla, second by Director Blain. Ayes: Directors Blain, Ugkla, Bronsord and Morris. Noes: 0 Absent: Director Stever*

D. Stever

- 6.4 Request that the Board establish an official Finance Committee. *Motion to formalize Finance Committee meetings to include Public Notice of meeting location, time and date, Agenda and Minutes, by Director Ugkla, second by Director Blain. Ayes: Directors Blain, Ugkla, Bronsord and Morris. Noes: 0 Absent: Director Stever*

D. Blain

- 6.5 Revisit and revise use of impact fees. *Motion to Revisit and Review Use of Development fees when plan is better developed, by Director Ugkla, second by director Blain. Ayes: Directors Blain, Ugkla, Bronsord and Morris. Noes: 0 Absent: Director Stever.*

E. Dwyer

- 6.6 Request \$15,000. For rope rescue Cache. *Motion to Move \$15,000.00 from Equipment reserve to Equipment category on the Budget, by Director Blain second by Director Bronsord. Ayes: Directors Blain, Ugkla, Bronsord and Morris. Noes: 0 Absent: Director Stever.*

E. Dwyer

- 6.7 Request Board Directors establish Board Officers; Board chair, Vice chair, Secretary, Treasurer, Ad hoc. *Moved to Jan 16, 2025 meeting.*

E. Dwyer

- 6.7 Request transfer of \$50,000. For Engine and light duty vehicle repairs. *Motion to Move \$50,000.00 from Equipment reserve to Equipment Maintenance on the Budget, by Director Blain second by Director Bronsord. Ayes: Directors Blain, Ugkla, Bronsord and Morris. Noes: 0 Absent: Director Stever.*

D. Blain

- 6.9 Discussion position of R&R Grant Coordinator. *Item tabled.*

7. Committee Reports

- 7.1 Finance Committee

- 7.2 ~~Sustainability Meeting Schedule & Report~~

<p>7.3 District Auxiliary Mosquito 7.4 El Dorado Regional Fire Authority (EDRFA)</p>	<p>D. Blain M. Blain L. Uggla</p>
<p>8. Director's Comments.</p>	
<p>9. Adjourn. 9:15 PM Next Meeting: Thursday January 16, 2025</p>	
<p><i>Dedicated to Our Community</i></p>	



Mosquito Fire Protection District

Board of Directors Meeting
 Thursday, January 16, 2025 – 7:00 PM
 Mosquito FPD Station 75
 8801 Rock Creek Road Placerville, Ca. 96557

MINUTES

Item	Presenter
<p>1. Call to Order. 7 PM</p> <p>Topic/Date: MFPD Board Meeting January 16, 2025</p> <p>Time: 7:00 PM Pacific Time (US and Canada)</p> <p>If you have a disability and are requesting an accommodation pursuant to the Americans with Disabilities Act, please contact district at 530-626-9017 or admin75@mfpd.us</p>	D. Stever
<p>2. Roll Call & Quorum announced. <i>Present Directors Don Stever, David Blain, Kirk Bronsord, Karryn Morris and Linnea Ugla.</i></p>	D. Stever
<p>3. Pledge of Allegiance.</p>	D. Stever
<p>4. Public Comment Public may address the board on any District related item not included in this agenda. We ask that your comments remain civil and respectful. Any lack of decorum will result in the forfeiture of your time. Please limit your comments to no more than 3 minutes in duration.</p>	
<p>5. ADOPTION OF THE AGENDA AND APPROVAL OF CONSENT CALENDAR The Board may make any necessary additions, deletions, or corrections to the agenda including moving items to or from the Consent Calendar and adopt the agenda and the Consent Calendar with one single vote. A Board member may request an item be removed from the Consent Calendar for discussion and separate Board action. At the appropriate time as called by the Board Chair, members of the public may make a comment on matters on the Consent Calendar prior to Board action.</p> <p><i>Motion to approve Agenda and Consent Calendar by Director Stever, second by Director Ugla. Ayes: Directors Stever, Ugla, Blain, Bronsord and Morris. Noes: 0 Absent: 0</i></p> <p>Join Zoom Meeting https://zoom.us/j/8685165316?pwd=MkR3WEtNEsTUZlVnFic0Q3dmNNUT09</p>	D. Stever

Meeting ID: 868 516 5316

Passcode: 223344

One tap mobile

+16699006833,,8685165316#,,,,*223344# US (San Jose)

Dial by your location

+1 669 900 6833 US (San Jose)

Meeting ID: 868 516 5316

Passcode: 223344

CONSENT CALENDAR ITEMS

5.1 Approval of Expenditures- Expenses 2024 December 30

5.2 Minutes: December 18, 2024 Special Meeting

5.3 Minutes: December 19, 2024

D. Stever

6. Issue Items

6.1 Approval of new Budget 2024-2025 and transfers. *Motion to approve Budget by Director Stever, second by Director Ugkla. Ayes: Directors Stever, Ugkla, Blain, Bronsord and Morris. Noes: 0 Absent: 0*

Motion to approve Transfers by Director Blain, second by Director Ugkla. Ayes: Directors Stever, Ugkla, Blain, Bronsord and Morris. Noes: 0 Absent: 0

D. Blain

6.2 A. Request Board Directors establish Board Officers; Board chair, Vice chair, Secretary, Treasurer, Ad hoc. *Motion for Board to elect Officials by Director Stever, second by Director Ugkla. Ayes: : Directors Stever, Ugkla, Blain, Bronsord and Morris. Noes: 0 Absent: 0*

Nominations for Board Directors; Motion for David Blain as Vice -President of the Board and motion for Linnea as Board President by Director Stever, second by Director Morris Ayes: Directors Stever, Ugkla, Blain, Bronsord and Morris. Noes: 0 Absent: 0

E. Dwyer

B. *Decision on Board positions tabled until next Board meeting.*

6.3 Hiring of Captain Position. *Report by Chief Dwyer on progress of hiring process.*

6.4 Hiring of Grant Coordinator. Report by Chief Dwyer.

6.5 Fire Chief Contract approval. *Special Meeting for closed session on contract discussion on January 17th, 2025 at 4 PM*

D. Blain
D. Blain
L. Ugkla

7. Committee Reports

7.1 Finance Committee. *Future Finance Committee meetings will be public*

<p><i>meetings once a month on the Friday before the board meeting.</i></p> <p>7.2 District Auxiliary Mosquito.</p> <p>7.3 El Dorado Regional Fire Authority (EDRFA)</p>	<p>D. Blain M. Blain L. Uggla</p>
<p>8. Director's Comments.</p>	
<p>9. Adjourn. 8:48 PM Next Meeting: Thursday February 27, 2025</p>	
<p><i>Dedicated to Our Community</i></p>	



Mosquito Fire Protection District

Special Meeting
 Friday January 17, 2025 – 4 PM
 Mosquito FPD Station 75
 8801 Rock Creek Road Placerville, Ca. 96557

MINUTES

Item	Presenter
<p>1. Call to Order. 4 PM</p> <p>Topic/Date: MFPD Board Meeting January 17, 2025 Special Meeting</p> <p>Time: 4:00 PM Pacific Time (US and Canada)</p> <p>If you have a disability and are requesting an accommodation pursuant to the Americans with Disabilities Act, please contact district at 530-626-9017 or admin75@mfpd.us</p>	D. Stever
<p>2. Roll Call & Quorum announced. Present Directors Uggla, Stever, Morris and Blain. Absent Director Bronsord.</p>	D. Stever
<p>3. ADOPTION OF THE AGENDA. The Board may make any necessary additions, deletions, or corrections to the Agenda. Motion to <i>approve agenda by Directors Ugla, Stever, Morris and Blain.</i> <i>Noes:0 Absent: Director Bronsord.</i></p>	D. Stever
<p>4. ADJOURN TO CLOSED SESSION</p> <p>4.1 Discuss Chief's contract.</p>	D. Stever
<p>5. RETURN TO OPEN SESSION AND REPORT. <i>Report on closed session: Board Directors discussed and approved the contract with Chief Edward Dwyer.</i></p>	D. Stever
<p>6. ADJOURN 4:30 PM</p> <p>Next Regular Board Meeting- Thursday February 27, 2025 7:00pm</p>	