



Mosquito Fire Protection District

Board of Directors Meeting
Thursday, October 24, 2024 – 7:00 PM
Mosquito FPD Station 75
8801 Rock Creek Road Placerville, Ca. 96557

AGENDA

Item	Presenter
<p>1. Call to Order.</p> <p>Topic/Date: MFPD Board Meeting October 24, 2024</p> <p>Time: 7:00 PM Pacific Time (US and Canada)</p> <p>If you have a disability and are requesting an accommodation pursuant to the Americans with Disabilities Act, please contact district at 530-626-9017 or admin75@mfpd.us</p>	D. Stever
<p>2. Roll Call & Quorum announced</p>	D. Stever
<p>3. Pledge of Allegiance.</p>	D. Stever
<p>4. Public Comment Public may address the board on any District related item not included in this agenda. We ask that your comments remain civil and respectful. Any lack of decorum will result in the forfeiture of your time. Please limit your comments to no more than 3 minutes in duration.</p>	
<p>5. ADOPTION OF THE AGENDA AND APPROVAL OF CONSENT CALENDAR The Board may make any necessary additions, deletions, or corrections to the agenda including moving items to or from the Consent Calendar and adopt the agenda and the Consent Calendar with one single vote. A Board member may request an item be removed from the Consent Calendar for discussion and separate Board action. At the appropriate time as called by the Board Chair, members of the public may make a comment on matters on the Consent Calendar prior to Board action.</p>	D. Stever

<p>CONSENT CALENDAR ITEMS</p> <p>5.1 Approval of Expenditures- Expenses Sep 11, 2024 Approval of Expenditures- Expenses Sep 23, 2024 Approval of Expenditures- Expenses Oct 01, 2024</p> <p>5.2 Minutes: September 26, 2024 Minutes: October 10, 2024 Special Meeting</p> <p>6. <u>Issue Items</u></p> <p>6.1 Fleet vehicle repairs 6.2 Capital Asset Inventory and Disposal. 6.3 Interview and appointment of new Board Member 6.4 Open Chief's Position sub-committee recommendation 6.5 Strategic Plan Status update 6.6 R&R Grant coordinator tasks and salary discussion 6.7 CSFA Presentation 6.8 November Meeting Date change 6.9 Resolution 2024-05 RFC Grant 6.10 Budget Transfers and updated Budget FY 24-25</p> <p>7. <u>Committee Reports</u></p> <p>7.1 Finance Committee 7.2 Sustainability- Meeting Schedule 7.3 District Auxiliary Mosquito 7.4 El Dorado Regional Fire Authority (EDRFA)</p>	<p>D. Stever</p> <p>L. Ugkla D. Stever D. Stever D. Hunt D. Hunt D. Blain D. Stever D. Stever D. Stever D. Blain</p> <p>D. Blain D. Hunt M. Blain L. Ugkla</p>
<p>8. Director's Comments.</p>	
<p>9. Adjourn. Next Meeting: Thursday Nov 21, 2024</p>	
<p><i>Dedicated to Our Community</i></p>	

Mosquito Fire Protection District Bills for U.S. Bank El Dorado Co

Name	Num	Amount	Terms	Date	September 11, 2024	Memo	Name Address
1080	76100023	120.00	MFPD09112024	09/11/2024	404539 • Software License	76100023 Starlink	U.S. Bank
1080	4223664	84.00	MFPD09112024	09/11/2024	404539 - Software License	4223664 Getstream	U.S. Bank
1080	44780163	995.47	MFPD09112024	09/11/2024	404 700 • Utilities	44780163 PG&E	U.S. Bank
1080	80661447	30.00	MFPD09112024	09/11/2024	404539 • Software License	80661447 Microsoft	U.S. Bank
1080	85388269	30.00	MFPD09112024	09/11/2024	404539 • Software License	85388269 Microsoft	U.S. Bank
1080	85434477	136.00	MFPD09112024	09/11/2024	404539 • Software License	85434477 Microsoft	U.S. Bank
1080	25063902	166.89	MFPD09112024	09/11/2024	404060 • Food & Food Products	25063902 Water Weather event	U.S. Bank
1080	82064245	26.80	MFPD09112024	09/11/2024	404080 • Household Expense	82064245 Household supplies	U.S. Bank
1080	30013926	150.46	MFPD09112024	09/11/2024	404 700 • Utilities	30013926 Water bill	U.S. Bank
1080	20592106	118.01	MFPD09112024	09/11/2024	404060 • Food & Food Products	20592106 Water & gatorade	U.S. Bank
1080	72373111	19.99	MFPD09112024	09/11/2024	404539 • Software License	72373111 Adobe	U.S. Bank
1080	26072546	95.99	MFPD09112024	09/11/2024	404539 • Software License	26072546 Backup File Storage	U.S. Bank
1080	8940463	4.31	MFPD09112024	09/11/2024	404539 • Software License	8940463 Archive storage	U.S. Bank
1080	32224297	3,000.00	MFPD09112024	09/11/2024	404539 • Software License	32224297 Target solutions	U.S. Bank
1080	58396963	42.86	MFPD09112024	09/11/2024	404080 • Household Expense	58396963 Station supplies	U.S. Bank
1080	53325656	150.45	MFPD09112024	09/11/2024	404085 • Refuse Disposal	53325656 EDC Disposal	U.S. Bank
1080	7182024	36.86	MFPD09112024	09/11/2024	404260 • Office Expense	7182024 CC fee	U.S. Bank
1080	93739593	21.63	MFPD09112024	09/11/2024	404080 • Household Expense	93739593 Station Paper products	U.S. Bank
1080	92676027	47.59	MFPD09112024	09/11/2024	404161 • Veh Maint. Parts Direct Charge	92676027 Fluids vehicles	U.S. Bank
1080	72259101	54.79	MFPD09112024	09/11/2024	404539 • Software License	72259101 Scheduler	U.S. Bank
		5,332.10					

Sep 11, 24

Sep 11, 24

**Mosquito Fire Protection District
Bills for U.S. Bank El Dorado Co**

September 23, 2024

Sep 23, 24

Name	Num	Amount	Terms	Date	404539 · Software License	Memo	Name Address
1080	57314027	120.00	MFPD09232024	09/23/2024	404539 · Software License	57314027 Starlink	U.S. Bank
1080	6927943	84.00	MFPD09232024	09/23/2024	404539 · Software License	6927943 Getstream	U.S. Bank
1080	19780033	30.00	MFPD09232024	09/23/2024	404539 · Software License	19780033 Microsoft	U.S. Bank
1080	94363964	30.00	MFPD09232024	09/23/2024	404539 · Software License	94363964 Microsoft	U.S. Bank
1080	48665752	136.00	MFPD09232024	09/23/2024	404539 · Software License	48665752 Microsoft	U.S. Bank
1080	47593005	1397.67	MFPD09232024	09/23/2024	404700 · Utilities	47593005 PG & E	U.S. Bank
1080	93776378	111.01	MFPD09232024	09/23/2024	404161 · Veh Maint. Parts Direct Charge	93776378 Homedep Batteries	U.S. Bank
1080	39512998	19.99	MFPD09232024	09/23/2024	404539 · Software License	39512998 Adobe	U.S. Bank
1080	22849230	186.47	MFPD09232024	09/23/2024	404180 · Maint Building & Improvements	22849230 Station supplies	U.S. Bank
1080	8515315	19.98	MFPD09232024	09/23/2024	404161 · Veh Maint. Parts Direct Charge	8515315 Veh Cleaners	U.S. Bank
1080	3296755	214.49	MFPD09232024	09/23/2024	404180 · Maint Building & Improvements	3296755 All cycles blower kit	U.S. Bank
1080	99012035	4.31	MFPD09232024	09/23/2024	404539 · Software License	99012035 Aplus	U.S. Bank
1080	74414918	161.73	MFPD09232024	09/23/2024	404085 · Refuse Disposal	74414918 ED Disposal	U.S. Bank
1080	21204413	36.75	MFPD09232024	09/23/2024	404500 · Special Dept. Expense	21204413 EMT Cert fee	U.S. Bank
1080	7580338	32.30	MFPD09232024	09/23/2024	404080 · Household Expense	7580338 Water Food Krozier fire	U.S. Bank
1080	90019154	113.66	MFPD09232024	09/23/2024	404060 · Food & Food Products	90019154 Food Krozier fire	U.S. Bank
1080	90019162	75.78	MFPD09232024	09/23/2024	404060 · Food & Food Products	90019162 Food supplies Krozier fire	U.S. Bank
1080	83968306	143.60	MFPD09232024	09/23/2024	404161 · Veh Maint. Parts Direct Charge	83968306 Batteries	U.S. Bank
1080	9589812	59.31	MFPD09232024	09/23/2024	404539 · Software License	9589812 Scheduler	U.S. Bank
1080	8222024	18.85	MFPD09232024	09/23/2024	404260 · Office Expense	8222024 CC fee	U.S. Bank
		2995.90					

Sep 23, 24

**Mosquito Fire Protection District
Bills for All Vendors**

October 1, 2024
Split

Name	Num	Amount	Terms	Date	Split	Name Address	Memo
10938	48072024	275.00	MFPD10012024	10/01/2024	404144 · Maint. Computer System/Software	Action computers	48072024 IT Emails
1965	11433	285.00	MFPD10012024	10/01/2024	404322 · Medical & Sobriety Exam	ADM Advanced Drug	11433 Medical screening Vol. r&r grant
31140	17592613	110.00	MFPD05182021	10/01/2024	404500 · Special Dept. Expense	CalPERS	17592613 Social Security Annual Fee
4461	1305324	369.08	MFPD10012024	10/01/2024	404180 · Maint Building & Improvements	Edward Dwyer	1305324 Reimb ED Station supplies
49	420092024	3000.00	MFPD10012024	10/01/2024	404500 · Special Dept. Expense	Georgetown Fire District	420092024 GEO Inv Geo-005
4941	249188	3095.80	MFPD10012024	10/01/2024	404606 · Fuel Purchases	Hunt & Sons	249188 Bulk Fuel
4951	4291130	453.05	MFPD10012024	10/01/2024	404260 · Office Expense	Inland Business Systems	4291130 Copier Quarterly
1006	202372	181.67	MFPD10012024	10/01/2024	404043 · Central Dispatch-Contract	JPA	202372 JPA Dispatch fee
5156	24314	575.00	MFPD10012024	10/01/2024	404085 · Refuse Disposal	Ned Carnett Septic	24314 Septic Service
2737	547660	1600.15	MFPD10012024	10/01/2024	404164 · Veh Maint. Tires & Tubes	Sierra Nevada Tire & Wheel	547660 2 Tires WT75
13694	4958071924	51.85	MFPD10012024	10/01/2024	404500 · Special Dept. Expense	Tony Christensen	4958071924 Reimb Satton Supplies
		<u><u>9996.60</u></u>					

Oct 1, 24

Oct 1, 24



Mosquito Fire Protection District

Board of Directors Meeting
Thursday, Sept 26, 2024 – 7:00 PM
Mosquito FPD Station 75
8801 Rock Creek Road Placerville, Ca. 96557

AGENDA

Item	Presenter
<p>1. Call to Order. 7:05 PM</p> <p>Topic/Date: MFPD Board Meeting Sept 26, 2024</p> <p>Time: 7:00 PM Pacific Time (US and Canada)</p> <p>If you have a disability and are requesting an accommodation pursuant to the Americans with Disabilities Act, please contact district at 530-626-9017 or admin75@mfpd.us</p>	D. Stever
<p>2. Roll Call & Quorum announced. <i>Present Directors David Blain, Dan Hunt, Don Stever and Linnea Uggla. Absent: Director Kirk Bronsord. We have quorum.</i></p>	D. Stever
<p>3. Pledge of Allegiance.</p>	D. Stever
<p>4. Public Comment Public may address the board on any District related item not included in this agenda. We ask that your comments remain civil and respectful. Any lack of decorum will result in the forfeiture of your time. Please limit your comments to no more than 3 minutes in duration.</p>	
<p>5. ADOPTION OF THE AGENDA AND APPROVAL OF CONSENT CALENDAR The Board may make any necessary additions, deletions, or corrections to the agenda including moving items to or from the Consent Calendar and adopt the agenda and the Consent Calendar with one single vote. A Board member may request an item be removed from the Consent Calendar for discussion and separate Board action. At the appropriate time as called by the Board Chair, members of the public may make a comment on matters on the Consent Calendar prior to Board action.</p>	D. Stever

<p>CONSENT CALENDAR ITEMS</p> <p>5.1 Approval of Expenditures- Expenses Sep 3, 2024 Approval of Expenditures- Expenses Sep 5, 2024</p> <p>5.2 Minutes: August 22, 2024</p> <p><i>Motion to approve the Agenda with a change in the sequence of presentation of the Agenda items; move Item 6.6 to be discussed after Item 6.1, and approve the Consent Calendar by Director Stever, second by Director Blain. Ayes; Directors Blain, Hunt, Stever and Ugkla. Absent: Director Bronsord.</i></p> <p>6. <u>Issue Items</u></p> <p>6.1 Approval FY 24-25 Budget. <i>Motion to approve the 2024-2025 Budget by Director Blain, second by Director Ugkla. Ayes; Directors Blain, Hunt, Stever and Ugkla. Absent: Director Bronsord.</i></p> <p>6.2 Board level Operational Report</p> <p>6.3 6000-gallon water tank discussion</p> <p>6.4 Policy 1055. Motion to approve Policy 1055 by Director Ugkla, second by Director Blain. Ayes: <i>Directors Blain, Hunt, Stever and Ugkla. Absent: Director Bronsord.</i></p> <p>6.5 Director appointment for open board position.</p> <p>6.6 EDRFA proposal for Administrative Assistance. <i>Motion to remove Item from the agenda by Director Stever, second by Director Hunt. Ayes: Directors Blain, Hunt, Stever and Ugkla. Absent: Director Bronsord.</i></p> <p>7. <u>Committee Reports</u></p> <p>7.1 Finance Committee</p> <p>7.2 Sustainability- Meeting Schedule</p> <p>7.3 District Auxiliary Mosquito</p> <p>7.4 El Dorado Regional Fire Authority (EDRFA)</p>	<p>D. Stever</p> <p>D. Blain</p> <p>D. Hunt D. Hunt D. Stever</p> <p>D. Stever D. Stever</p> <p>D. Blain D. Hunt M. Blain L. Ugkla</p>
<p>8. Director's Comments.</p>	
<p>9. Adjourn. 8:43 PM Next Meeting: Thursday Oct 24, 2024</p>	
<p><i>Dedicated to Our Community</i></p>	



Mosquito Fire Protection District

Special Meeting

Thursday October 10th, 2024 – 5 PM
 Mosquito FPD Station 75
 8801 Rock Creek Road Placerville, Ca. 96557

MINUTES

Item	Presenter
<p>1. CALL TO ORDER. 5:14 PM</p> <p>Topic/Date: MFPD Board Meeting October 10th, 2024 Special Meeting</p> <p>Time: 5 PM Pacific Time (US and Canada)</p> <p>If you have a disability and are requesting an accommodation pursuant to the Americans with Disabilities Act, please contact district at 530-626-9017 or admin75@mfpd.us</p>	D. Stever
<p>2. ROLL CAL AND QUORUM ANNOUNCED. <i>Present Directors Don Stever, David Blain, Linnea Ugkla and Kirk Bronsord. Absent Dan Hunt.</i></p>	D. Stever
<p>3. ADOPTION OF THE AGENDA. <i>Motion to accept Agenda by Director Stever, second by Director Ugkla. Ayes; Directors Stever, Ugkla, Bronsord and Blain. Noes: 0 Absent : Director Hunt.</i></p>	D. Stever
<p>4. CLOSED SESSION</p> <p>El Dorado Regional Fire Authority (EDFRA) Draft Consultant Report submission and acceptance. Board discussion related to the EDFRA report.</p>	D. Stever
<p>5. RETURN TO OPEN SESSION. <i>Report of closed session: Formally accept the EDFRA Draft Consultant report.</i></p>	D. Stever
<p>6. ADJOURN: 6:19 PM</p> <p>Next Regular Board Meeting- Thursday October 24, 2024 7:00 PM</p>	

BEFORE THE BOARD OF DIRECTORS OF THE

Mosquito Fire Protection District

COUNTY OF El Dorado, STATE OF CALIFORNIA

IN THE MATTER OF:

Resolution Number: 2024-05

Approving the Department of Forestry and Fire Protection Agreement # 7GF24067 for services from the date of last signatory on page 1 of the Agreement to June 30, 2025 under the Volunteer Fire Capacity Program of the Cooperative Forestry Assistance Act of 1978.

BE IT RESOLVED by the Board of Directors of the Mosquito Fire Protection District, that said Board does hereby approve the Agreement with the California Department of Forestry and Fire Protection dated as of the last signatory date on page 1 of the Agreement, and any amendments thereto. This Agreement provides for an award, during the term of this Agreement, under the Volunteer Fire Capacity Program of the Cooperative Fire Assistance Act of 1978 during the State Fiscal Year 2024-25 up to and no more than the amount of \$ 9991.78.

BE IT FURTHER RESOLVED that Interim Chief Edward Dwyer of said Board be and hereby is authorized to sign and execute said Agreement and any amendments on behalf of the Mosquito Fire Protection District.

The foregoing resolution was duly passed and adopted by the Board of Directors of the Mosquito Fire Protection District, at a regular meeting thereof, held on the 24 day of October 2024, by the following vote:

AYES:

Signature, Board of Directors Member

NAYS:

ABSENT:

Printed Name and Title

Signature, Board of Directors Member

Printed Name and Title

-----CERTIFICATION OF RESOLUTION-----

ATTEST:

I Sharlyn Fields, Clerk of the Board of Mosquito Fire Protection District, County of El Dorado, California do hereby certify that this is a true and correct copy of the original Resolution Number 2024-05.

WITNESS MY HAND OR THE SEAL OF THE _____, on this _____ day of _____, _____.

OFFICIAL SEAL
OR NOTARY CERTIFICATON

Signature

Title and Name of Local Agency

		July 2024 - June 2025
<u>MFPD Final Budget 24-25</u>		
Revenue		
0001R Real Carry not previously in budget		(109,992.50)
0100 · Prop Tax Curr Secured		184,763.00
0110 · Prop Tax Curr Unsecured		3,637.00
0120 · Prop Tax Prior Unsecured		0.00
0130 · Unsecured Prop Tax Prior		100.00
0140- Supplemental Taxes		4,000.00
0150- Supplemental Prior		300.00
1175 · Special Tax Direct Assessments		188,000.00
0360- Penalties		3,000.00
0400 - Rev Interest		1,008.44
0430 · Development Fee		0.00
4400 · Rev Interest		0.00
0820 · ST Homeowner Prop Tax relief		1,134.00
0880 ST Other		0.00
1060 Grants		219,250.50
1128 Federal: USDA (Strike teams)		110,000.00
1200 Revenue Other Govt.		0.00
1321 Transfer from Reserves (Allocated)		9,530.10
1350 Transfer from Reserves (Unallocated)		0.00
1744 Misc Inspections or Services		0.00
1940 Misc Revenue		218,076.01
1942 Misc Reimbursement		4,805.60
Total Revenue		828,082.05
Expense		
300000 · Salaries and Employee Benefit		
303000 · Perm Employees/Elect Official		151,324.00
303001 · Temporary Employees		70,359.75
303002 · Overtime		54,032.00
303004 · Stipends		136,500.00
303020 · Retirement		4,193.00
303021 · O.A.S.D.I.		23,262.48
303022 · Medi Care		5,441.20
303030 · Vacation, Sick, Holiday		9,111.00
303040 · Health Insurance		18,000.00
303041 · Unemployment Insurance Employer		8,234.00
303060 · Workers' Compensation Employer		62,747.00
Total 300000 · Salaries and Employee Benefit		543,204.43
400000 · Services and Supplies		

404021 · Fire Turnouts	22,875.00
404022 · Uniforms	6,000.00
404040 · Telephone Co. Vendor Payments	5,360.00
404043 · Dispatch Fees-Contract	2,000.00
404060 · Food & Food Products	950.00
404080 · Household Expense-Station Supplies	125.00
404083 - Laundry	100.00
404084 - Expendable Equipment	50.00
404085 · Refuse Disposal	2,000.00
404087 · Exterm / Fumgn Services	1,200.00
404100 · Insurance Premium	52,530.10
404140 · Manitt. Equipment	1,900.00
404142 * Maint. Comm Equipment	0.00
404144 · Maint. Computer System/Software	1,500.00
404145 · Maint. Equipment Parts	200.00
404160 · Veh. Maint. Outside labor	3,313.08
404161 · Veh Maint. Parts Direct Charge	7,600.00
404164 · Veh Maint. Tires & Tubes	6,000.00
404180 · Maint Building & Improvements	3,250.00
404183 · Maint. Grounds	200.00
404197 - Maint Building Supplies	1,300.00
404200 · Medical, Dental & Lab Supplies	1,000.00
404220 · Memberships	1,700.00
404260 · Office Expense	2,000.00
404261 · Postage	250.00
404263 · Subscription Newspaper Journals	100.00
404300 · Professional & Specialized Serv	23,950.00
404304 * Agency fee County/ Lafco	410.00
404305 · Audit & Accounting Services	8,400.00
404313 · Legal Services	5,000.00
404322-Medical Exams	4,000.00
404324 · Medical Dental Lab Supplies	500.00
404400 · Publications & Legal Notices	500.00
404460 · Equip. Small tools & Instrument	1,650.00
404463 - Equipment Telephone Radio	150.00
404500 · Special Dept. Expense	12,250.00
404502 · Educational Materials	200.00
404507 · Fire & Safety Supplies	500.00
404538 - Software	0.00
404539 - Software License	10,805.60
404600 - Transportation & Travel	825.75
404602 - Mileage Employee Private auto	0.00
404606 · Fuel Purchases	27,600.00
404609 · Staff Development	0.00

404617 Staff Development Non 1099	0.00
404700 · Utilities	15,000.00
Total 400000 · Services and Supplies	228,214.43
600000 · Fixed Assets	
606020 · Buildings & Grounds	14,565.00
606040 · 606040 Equipment	29,515.00
Total 600000 · Fixed Assets	44,080.00
Contingency & Reserves	
7700 Contingency	12,583.19
Total Expense	828,082.05