



Mosquito Fire Protection District

Board of Directors Meeting
 Thursday, December 12, 2019 – 10 AM
 Mosquito Fire Station 75
 8801 Rock Creek Road, Placerville, Ca 95667

CONTINUATION MEETING Saturday December 28, 2019

----- MINUTES -----

Adjourned to 12-28-2019

Shaded items Actions Taken 12-12-2019

Items	Presenter
1. Call to Order. 10 AM	W. Buhnerkempe
2. Roll Call & Quorum announced. <i>Present are Directors William Buhnerkempe, Charles Schnell, Kathy Pico and Taffy Warner. Director Barbara Mikel is absent. We have Quorum.</i>	W. Buhnerkempe
3. Pledge of Allegiance.	W. Buhnerkempe
4. Approval of Agenda. <i>Motion to approve agenda by Director Pico, second by Director Warner. Ayes: Directors Buhnerkempe, Schnell, Pico and Warner. Noes: 0 Absent: Director Mikel.</i>	W. Buhnerkempe
5. Public Comment Public may address the board on any District related item not included in this agenda. Please limit your comments to no more than 3 minutes in duration. <i>No comment.</i>	
6. Approval of Meeting Minutes 6.1 Regular Board of Directors Meeting November 14, 2019	B. Mikel
7. Fiscal Items 7.1 Approval of Treasurer's Report December 2019 7.2 Approval of Expenditures; Expenses 2019 Dec 02 7.3 Approval of Expenditures; Expenses 2019 Dec 03	T. Warner T. Warner T. Warner
8. Informational items: Correspondence and Communication 8.1 Chiefs' Report. <i>No report.</i> 8.2 Correspondence & Communication	D. Nugent B. Mikel E Stevens

<p>8.3 Eric Stevens, Girard, Edwards, Stevens & Tucker LLP “Conflict of Interest”. Brown Act, Public Records Act & Fair Political Practices Reporting</p> <p>8.4 Ad Hoc Committee Reports</p> <ul style="list-style-type: none"> a. Consolidation Committee. b. Grant Coordination Committee. 	
<p>9. Action Items.</p> <p>9.1 Approve or reject District Support Group members extended education enrollment in program provided by Palo Verde College to capture training costs and continuing education requirements.</p> <p>9.2 Approve or reject Retention and Recruitment Coordinator job Description.</p> <p>9.3 Approve or reject internal promotion policy. <i>Motion to approve with amendments to Internal Recruitment Procedures step #1 to say “Under this policy and procedure, the Board of Director will maintain the authority to establish criteria for selection of the candidate for internal promotion to all positions”</i> #7 “The Board will set pay scale and benefits in accordance with Policy 2-02.” #8 <i>Responsible Party add “or Designee” by Director Schnell, second by Director Pico. Ayes: Directors Buhnerkempe, Schnell, Pico and Warner. Noes: 0 Absent: Director Mikel.</i></p> <p>9.4 Appoint board members to Strategic Plan Implementation Committees.</p> <p>9.5 Approve or Reject proposal from Robert W. Johnson for 2019 – 2020 financial audit.</p> <p>9.6 Approve or reject change to 2-01-02</p> <p>9.7 Approve or reject change to 2-02-03</p> <p>9.8 Approve or reject creation of Position Assistant Chief</p> <p>9.9 Approve or reject Policy 3-06 Employee or Volunteer Grievance Process.</p> <p>9.10 Approve or reject Resolution No Station = No Assessment</p> <p>9.11 Approve or reject to Surplus SCBA Equipment.</p> <p>9.12 Accept or reject the hiring of an HR consultant for us to implement the proper forms and procedures necessary to have an manage a proper onsite HR Department</p> <p>9.13 Approve or Reject Reimbursement of partial tuition and consumable expenses of Paramedic Training, reinstatement of Vacation and CE, currently expended to cover hours off required to attend Paramedic Training. <i>Motion to approve by Director Schnell, second by Director Pico. Ayes: Directors Buhnerkempe, Schnell, Pico and Warner. Noes: 0 Absent: Director Mikel.</i></p>	<p>B. Mikel</p> <p>B Mikel</p> <p>E Dwyer/B Mikel</p> <p>B. Mikel</p> <p>T. Warner</p> <p>W. Buhnerkempe</p> <p>W. Buhnerkempe</p> <p>D. Nugent</p> <p>W. Buhnerkempe D. Nugent D. Nugent</p> <p>D. Nugent</p>

<p>9.14 Approve or Reject Reimbursement of partial tuition and consumable expenses for Paramedic Training. <i>Motion to approve by Director Schnell, second by Director Pico. Ayes: Directors Buhnerkempe, Schnell, Pico and Warner. Noes: 0 Absent: Director Mikel.</i></p>	<p>D. Nugent</p>
<p>10. Adjourn to closed Session. 11:12 AM Pursuant to Government Code 54957.6, the Board will adjourn to a closed session. Contract Renewal of the Fire Chief, Edward Dwyer.</p>	<p>W. Buhnerkempe</p>
<p>11. Return to open session and report. 11:30 AM <i>Director Buhnerkempe reported that this item be continued on January 9th, 2020.</i></p>	<p>W. Buhnerkempe</p>
<p>12. Director's Comments. None</p>	
<p>13. Adjourn 11:32 AM</p>	