



## Mosquito Fire Protection District

**Board of Directors Meeting**  
 Thursday Feb 14, 2019 - 7:00 p.m.  
 Mosquito Fire Station 75  
 8801 Rock Creek Road, Placerville, Ca 95667

### MINUTES

Item	Presenter
<b>1. Call to Order.</b> 7:03 PM	B. Mikel
<b>2. Roll Call &amp; Quorum announced.</b> <i>Present Directors Taffy Warner, Kathleen Pico, Barbara Mikel, William Buhnerkempe and Charles Schnell. Quorum announced.</i>	B. Mikel
<b>3. Pledge of Allegiance.</b>	B. Mikel
<b>4. Approval of Agenda.</b> <i>Motion to approve agenda by Director Pico, second by Director Warner. Ayes: Directors Pico, Warner, Mikel, Buhnerkempe and Schnell. Noes: 0 Abstain:0</i>	B. Mikel
<b>5. Public Comment</b> Public May address the board on any District related item not included in this agenda. Please limit your comments to no more than 3 minutes in duration. <i>No comments.</i>	
<b>6. Approval of Meeting Minutes</b> <b>6.1</b> Regular Board of Directors Meeting, Jan 10, 2019. <i>Motion to approve with "correction to 10.2; per Director Schnell detailed information on demographics and per Director Buhnerkempe correction to table 8, page 15 and map", by Director Mikel, second by Director Schnell. Ayes: Directors Pico, Warner, Mikel, Buhnerkempe and Schnell. Noes: 0 Abstain:0</i>	B. Mikel
<b>7. Fiscal Items</b> <b>7.1</b> Approval of Treasurer's Report, Feb 9, 2019. <i>Motion to approve by Director Buhnerkempe, second by Director Pico. Ayes: Directors Pico, Warner, Mikel, Buhnerkempe and Schnell. Noes: 0 Abstain:0</i>  <b>7.2</b> Approval of Expenditures; Expenses Jan 7, 2019. <i>Motion to approve by Director Schnell, second by Director Buhnerkempe. Ayes: Directors Pico, Warner, Mikel, Buhnerkempe and Schnell. Noes: 0 Abstain:0</i>  <b>7.3</b> Approval of Expenditures; Expenses Jan 21, 2019. <i>Motion to approve by Director Buhnerkempe, second by Director Mikel. Ayes: Directors Pico, Warner, Mikel, Buhnerkempe and Schnell. Noes: 0 Abstain:0</i>	T. Warner  T. Warner  T. Warner

<p><b>7.4</b> Approval of Expenditures; Expenses Jan 28, 2019. <i>Motion to approve by Director Schnell, second by Director Pico. Ayes: Directors Pico, Warner, Mikel, Buhnerkempe and Schnell. Noes: 0 Abstain: 0</i></p> <p><b>7.5</b> Mid-Year Budget Adjustment &amp; Updates for EDC Auditor Controller. <i>Motion made “Treasurer is directed to update the adjusted budget to include the January actuals to take any overage that we have in that budget and apply it to the reduction of reserve transfer and 1350 – unallocated reserves” by Director Mikel, second by Director Buhnerkempe. Ayes: Directors Pico, Warner, Mikel, Buhnerkempe and Schnell. Noes: 0 Abstain:0</i></p>	<p>T. Warner</p> <p>T. Warner</p>
<p><b>8. Informational items: Correspondence and Communication</b></p> <p><b>8.1</b> Chiefs’ Report. <i>Please see attached chief’s report.</i></p> <p><b>8.2</b> Correspondence &amp; Communication.</p> <p><b>8.3</b> Ad Hoc Committee Reports</p> <p style="padding-left: 20px;">a. LAFCO County Fire Districts. <i>Directors Pico and Mikel attended a Lafco meeting where Mr. Hernandez presented models of consolidation related to Orange County and San Diego.</i></p> <p style="padding-left: 20px;">b. Consolidation Committee. <i>Directors will be attended a meeting on the 28<sup>th</sup> with Garden Valley and Georgetown Fire departments for further talks about consolidation.</i></p> <p style="padding-left: 20px;">c. Grant Coordination Committee. <i>Safer Grant is open for application.</i></p>	<p>E. Dwyer</p> <p>K Pico</p> <p>B Mikel</p> <p>C Schnell</p>
<p><b>9. Action items:</b></p> <p><b>9.1</b> Approve or reject a change to policy 6-01 Equipment Needed for Patient Assessment and Treatment. <i>Amend 6-01-01 by removing the last line; Currently Engine 75, Engine 275, or Squad 75. Motion to approve with amendment by Director Warner, second by Director Schnell. Ayes: Directors Pico, Warner, Mikel, Buhnerkempe and Schnell. Noes: 0 Abstain: 0</i></p> <p><b>9.2</b> Approve or reject the adoption of a Fee Schedule for Mosquito Fire Protection District. <i>Board consensus to table this item for further research.</i></p> <p><b>9.3</b> Approve or reject creating a policy that all Policy and Procedures shall be reviewed annually by the MFPD Board. <i>Directors voted on each recommendation separately.</i>  <i>Motion to approve a policy that all Policy and Procedures be reviewed <u>semi annually</u> by the Board by Director Buhnerkempe, second by Director Mikel. Ayes: Directors Pico, Warner, Mikel, Buhnerkempe and Schnell. Noes: 0 Abstain: 0</i>  <i>Motion to approve changes to the Policy and Procedures to include a review box, once they have been reviewed, by Director Warner, second by Director Buhnerkempe. Ayes: Directors Pico, Warner, Mikel, Schnell and Buhnerkempe. Noes: 0 Abstain: 0</i>  <i>Motion to approve the recommendation that a spread sheet listing all Policy and Procedures and when they were reviewed is created, with the amendment that this information be incorporated into the existing index, by</i></p>	<p>B. Buhnerkempe</p> <p>B. Buhnerkempe</p> <p>B. Buhnerkempe</p>

<p><i>Director Buhnerkempe, second by Director Schnell. Ayes: Directors Pico, Warner, Mikel, Schnell and Buhnerkempe. Noes: 0 Abstain: 0</i></p> <p><b>9.4</b> Approve or reject keeping a written copy of P&amp;P's in the office. Motion to approve with the provision that this ruling be placed in the general section of the manual, by Director Warner, second by Director Mikel. Ayes: <i>Directors Pico, Warner, Mikel, Buhnerkempe and Schnell. Noes: 0 Abstain: 0</i></p> <p><b>9.5</b> Approve or reject Donation of BK Radios. <i>Motion to approve by Director Pico, second by Director Buhnerkempe. Ayes: Directors Pico, Warner, Mikel, Buhnerkempe and Schnell. Noes: 0 Abstain: 0</i></p> <p><b>9.6</b> Approve or reject donation of workbench and vice. <i>Motion to approve by Director Pico, second by Director Buhnerkempe. Ayes: Directors Pico, Warner, Mikel, Buhnerkempe and Schnell. Noes: 0 Abstain: 0</i></p> <p><b>9.7</b> Approve or reject Board authorization to explore potential for funding from Proposition 64. <i>Motion to accept the direction for the Chief to do what Taffy asks, by Director Schnell, second by Director Mikel. Ayes: Directors Pico, Warner, Mikel, Buhnerkempe and Schnell. Noes: 0 Abstain: 0</i></p>	<p>B. Buhnerkempe</p> <p>B. Mikel</p> <p>B. Mikel</p> <p>T. Warner</p>
<p><b>10. Closed Session:</b> Pursuant to Government Code 54956.9, the Board will receive a confidential update regarding the Joseph vs MFPD case. The Board may, if deemed appropriate, offer guidance to the Attorney representing the District. <i>Adjourned to closed session: 8:49 pm</i></p>	<p>B. Mikel</p>
<p><b>11. Reconvene to open session and report of closed session.</b> 9:17 PM <i>Closed session minutes: New board members were briefed by written summary from legal counsel Derek Sachs, Lewis Brisbois.</i></p>	
<p><b>12. Director's Comments.</b> <i>Director Buhnerkempe; The County Brush Ordinance is moving forward. Minimum Clearances will be similar to the 100 foot clearances detailed in the 4291 form.</i> <i>Training for Home evaluations (Form 4291) will be given by Cal Fire in town on March 20<sup>th</sup> from 1-3 pm. Contact the Fire Save Council for availability.</i> <i>A new 211 service (24x7) is slated to go in service in about 6 months. It will be a service to help people needing Resources. More information as it becomes available.</i> <i>At the Camp fire, the fire was moving so fast, that it would only have taken 8 seconds for the fire to have spread from one end of Placerville to the other. You cannot drive that fast. Please do not wait until you see fire to evacuate. If you get asked to evacuate please do so quickly.</i> <i>A new consideration for Fire Departments, Houses with Solar Roofs, where to vent them?</i> <i>Cal-Fire Grant Monies cannot be spent to clear areas within 100 feet of a structure. Forest Service Grants do not have this restriction.</i> <i>I won't be able to attend the February meeting on the 19th at 0930, maybe someone else can attend.</i></p>	

Chuck and I attended the Cosumnes, American, Bear, & Yuba River (CABY) IRWM for Disadvantage Communities, Water workshop. We did our best to show that the Mosquito area is in need of grants. Unfortunately, the CABY Grants are not available until 2020, but that gives us time to position ourselves, to hopefully have a chance at getting some monies. Another possibility is EID would use our low ranking as a way to get money to replace existing feeder pipes with larger diameter pipes, or a larger water storage tank in our area, both of which might also be of some indirect benefit to the district.

**13. Adjourn** 9:22 PM

***Fire Chiefs Report  
February 14, 2019***

***I. The Department:***

*This last week, the Fire District experienced a significant snow fall. This storm caused many incidents of downed Power Poles, high voltage, and telephone communications lines all throughout the community. The snow caused the closing of Mosquito Road. Rock slides and downed trees on Rock Creek Road. The community was without power and phones for several days.*

*Our Fire Personnel responded to over 30 calls, (not all toned out by Camino) mostly for electrical hazards. Our Support Group assisted with deployment for traffic control and placement of Road Closure Signs. We had personnel in the field as early as 02:30 all through the day and night to 03:00 the next day using chain saws, clearing downed trees trying to keep the roads clear. We also had several community residents assisting with the downed trees.*

*Though we had no issues with the assistance that we received, however there were several residents who disregarded road closure signs, one nearly sliding into the downed trees and pole at the bottom of Dogwood.*

*We truly implore the community; please stay away from downed power poles and lines. We understand that at times this may be an inconvenience, but it is for your safety, some will say I'm being dramatic, or trying to use scare tactics, our only goal is to keep you safe. If for some reason someone goes down due to an electrical hazard, I cannot send personnel in to save you until PG&E gives us the all clear. That can take hours, which by then it may be too late.*

***II. Personnel:***

*Our personnel are doing well with their training at the Divide Fire Academy and EMT Training*

***III. Information.***

- 1. Our Fire Marshal completed three building plan reviews in January. We are working on a plans' review and prevention fee Schedule to present to the Board hopefully by April. These fees will be*

*comparable with other Fire Districts. The Fire Marshal will be meeting with the Fire Safe Council to discuss this year's objectives.*

- 2. Our Fire Marshal is member of the El Dorado County Arson Task Force. We have met with the Fire Chief's of El Dorado Hills, and Folsom to build a process that outlines investigations, and enforcement.*
- 3. I have scheduled our second Staff Budget Meeting February 21 at 10:00am. We are preparing a more defined and comprehensive budget. The Fiscal Year 2019/20 Budget will be written to reduce the need for mid-year adjustments. This second session will be a closed session to Firefighter Personnel and two Board Members.*
- 4. The IMT  
We are working on the Salary Survey. We will be meeting with CALOES Billing and Compliancy Departments to ensure and that we are on the right track.  
We have met with the Chester and Bear Valley Teams to obtain information on their Team Models.*

#### ***IV. The Station***

*The Contractor/Estimator and the Insurance Adjuster are at odds on the cost of the repairs to the Fire Station. I will be meeting with both, with a focus on quick repairs.*

#### ***V. Equipment.***

- a. E 275 Out of Service at Westmark. Should be returned in the next week*
- b. WT 75 No issues.*
- c. E 75 No reported problems.*
- d. SG 75 No reported issues*
- e. E 75 No reported issues.*
- f. U 75 No reported issues*
- g. SQ 75 No reported issues.*
- h. C7500 Is in Service*

#### ***VI. Calls for Service:***

***Due to the loss of Data from Active 911, I do not have information on requests for service. This last week tested our capabilities and pushed us to the absolute limits of our response capabilities. I am very proud to say, that a life was saved recently by Lieutenant Curtis Harper. His fast assessment, with advanced medical care provided a resident with a longer life. I have not received permission from the patient to release more details, as is required by HIPPA***