

Contact information

Are you a member, or are you currently involved in the management of the fire department or organization applying for this grant with this application? Yes

Preparer information

Preparer's name

Address

Primary phone

Primary phone type

Select

Email

Contacts

prefix

Mrs.

Name

Teresa D Wren

Contact type

Primary

Title

Administrative
Assistant

Primary phone

530-626-9017

Primary phone type

work

Secondary phone

530-409-8178

Secondary phone type

cell

Optional phone

Optional phone type

Select

Fax

530-626-3240

Email

admin75@mfpd.us

prefix

Name

Edward W Dwyer

Contact type

Contactl

Title

What kind of organization do you represent?

Primary phone

If you answered "Combination" above, what is the percentage of career members in your organization? Type of jurisdiction served

Primary phone type

Secondary phone

Secondary phone type

Optional phone

If "Other", please enter the type of Jurisdiction served

Optional phone type

Fax

Fire Chief

Email

530-626-9036

prefix

work

925-584-0930

cell

Name

Contact type

Select

Title

530-626-3240

Primary phone

edwyer@mfpd.us

Primary phone type

Secondary phone

Shar E Fields

Secondary phone type

Contact2

Optional phone

Board Clerk

Optional phone type

Fax

530-440-0240

Email

cell

530-622-3903

home

Organization information

Organization name

Select

530-626-3240 mfpdclerk@mfpd.us

Unincorporated community

N/A

In what county/parish is your organization physically located? If you have more than one station, in what county/parish is your main station located?

Mosquito Fire Prevention District (MFPD)

Combination (Majority Volunteer)

73

SAM.gov (System for Award Management)

What is the legal name of your Entity as it appears in SAM.gov?

N

Mosquito Fire Prevention District

What is the legal business address of your Entity as it appears in SAM.gov?

Legal business address

8801 Rock Creek Road , Placerville, CA 95667-8358

Employer Identification Number (e.g. 12-3456789)

94-2451862

Is your organization using the DUNS number of your Jurisdiction?

Yes

No

I certify that my organization is authorized to use the DUNS number of my Jurisdiction provided in this application.

What is your 9 digit DUNS number?

017213161

N/A

If you were issued a 4 digit number (DUNS plus 4) by your Jurisdiction in addition to your 9 digit number please enter it here.

Is your DUNS number registered in SAM.gov?

Yes

No

I certify that my organization/entity is registered and active at SAM.gov and registration will be renewed annually in compliance with Federal regulations. I acknowledge that the information submitted in this application is accurate, current and consistent with my organization's/entity's SAM.gov record.

Headquarters or main station physical address

Physical address 8801 Rock Creek Road , PLACERVILLE, California
95667-8358

Mailing address

Physical address 8801 Rock Creek Road , PLACERVILLE, California
95667-8358

Additional information

For this fiscal year (Federal) is your jurisdiction receiving Federal funding from any other grant program that may duplicate the purpose and/or scope of this grant request? No

Is the applicant delinquent on any federal debt? Yes

If you answered "Yes" to any of the additional questions above, please provide an explanation in the space provided. MFPD is responsible for critical infrastructure necessary for regional and local safety and economic security, and for the well-being of citizenry. Disruption of one of these systems has the potential to cause severe consequences across our sector. The vulnerability of the identified critical infrastructure and the ability to protect it is a major concern. Critical infrastructure that we protect includes: -Two hydro-electric dams that provide power, flood protection, and potable water serving thousands of residents in our region (PG&E, SMUD). -A major electric power generating station with multiple towers supporting the power grid for millions of residents and businesses in the region that extends to three different counties (PG&E). -A smaller hydroelectric intake facility and powerhouse (ENEL). - High voltage transmission lines and towers that cut across our district in several places, as well as a local domestic electrical grid that serves 1,100 homes and businesses. - The El Dorado Irrigation District water storage tanks that support both the hydrant system and domestic and agricultural water system that serves hundreds of residents. - Two narrow access roads, winding on cliffs through forest 8 and 15 miles in from state highways, both easily cut by wildfire, which would eliminate emergency access and escape routes. - Two highway bridges, the Mosquito Bridge and the Rock Creek Bridge. The former carries more

Applicant characteristics

Is this application being submitted on behalf of a Federal Fire Department or organization contracted by the Federal government which is solely responsible for the suppression of fires on Federal property?

Does your organization protect critical infrastructure?

If Yes, please describe the critical infrastructure protected

No

No

N/A

traffic but is a one-lane wooden suspension bridge

How many stations are operated by your organization?

Please indicate if your department has a formal automatic/mutual aid agreement with another community or fire department and the type of agreement that exists.

What services does your organization provide?

Do you currently report to the National Fire Incident Reporting System (NFIRS)?

watersheds adjacent to our district, with systems of unpaved access roads and culverts.

1

Both

Structural Fire Suppression, Wildland Fire Suppression, Basic Life Support, Advanced Life Support, Haz-mat Operational Level, Rescue Operational Level, Rescue Technical Level, Emergency Medical Responder

No

Staffing levels

What is the department's current (at the start of the application period) budgeted operational staffing level? (NOTE: include all budgeted positions, even if they are not currently filled)

3

Please provide details on the department's existing staffing model to include the number of shifts, number of positions

	Total number of operational career personnel	Number of operational officers	Number of NFPA support
Staffing levels at the start of the application period	3	2	2
Staffing levels at one year prior to the start of the application period	3	2	2
Staffing levels at two years prior to the start of the application period	4	1	2
Staffing levels at two years prior to the start of the application period		2	3

If awarded this grant, what will the staffing levels be in your department? Note: These numbers should reflect the staffing levels at the start of the application period plus the number of positions being requested in the application.

(originally built in 1867) that can be used by light vehicles only (up to 5 tons, 25 foot length), not larger trucks, trailers, or emergency vehicles. Damage to either would severely limit access and egress from the community, which would then be limited to the remaining mountain road. - The Swansboro Airport - Thousands of acres of USDA Forest Service national forest lands and

per shift, chief level officer staffing per shift (i.e., Battalion Chief, District Chief, etc.), and contracted work hours.

Does your department utilize part-time paid firefighters?

If Yes, please provide details on how the part-time firefighters are used within your department to include the number of part-time firefighters, the number of fulltime, NFPA compliant positions these part-time firefighters occupy, if applicable, and how they are scheduled to meet your staffing needs.

Does your department utilize reserve/relief paid firefighters?

If yes, please provide details on how the reserve/relief firefighters are used within your department to include the number of reserve/relief firefighters, the number of full-time, NFPA compliant positions these part-time firefighters occupy, if applicable, and how they are scheduled to meet your staffing needs.

Operating budget

MFPD is currently a majority volunteer fire district comprised of 8 volunteer firefighters and three fulltime paid positions: the Fire Chief, one Captain, and one Firefighter. We operate out of one station (Station 75) that is staffed during business hours 8am-5pm, M-F, and on red flag fire days. In the event of an emergency, firefighters (paid and volunteer) are recalled to respond back to the fire station to staff apparatus. Many of our volunteers have limited training,

What is your department's operating budget (e.g., personnel, maintenance of apparatus, equipment, facilities, utility costs, purchasing expendable items, etc.) for the current (at time of application) fiscal year?

Fiscal year	Budget
2018	455867

What was your department's operating budget (e.g., personnel, maintenance of apparatus, equipment, facilities, utility costs, purchasing expendable items, etc.) for the previous three fiscal years?

Fiscal year	Budget
2017	450688
2016	347725
2015	327773

What percentage of your operating budget is dedicated to personnel costs (salary, benefits, overtime costs, etc.)?

capabilities and certifications. Only three are trained to engage in interior firefighting. The remaining volunteers are currently used for basic support functions and encouraged to attend local fire academies (tuition paid by MFPD). Of our 8 volunteers, it is typical for about two volunteers to show up to an incident. More than half of our volunteers live 30-60 minutes outside the community making a reasonable response time difficult. Current Staffing: Station 75 -(1) Fire Chief, (1) Captain, (1) Firefighter (8am-5pm, M-F) Contracted work hours: 40 hours/week. MFPD policy aspires to full staffing, defined as 24 hour coverage 7 days a week by at least two qualified firefighters. Insufficient resources currently prevent this; that motivates this grant application and other measures to mobilize resources.

Yes

One firefighter is paid to work four 8-hour shifts weekly, with no benefits. This is an interim arrangement.

No

N/A

Does your department have any rainy day reserves, emergency funds, or capital outlay?

If yes, what is the total amount currently set aside?

If yes, describe the planned purpose of these funds.

Community description

70

Fund drives	0%
Fee for service	23%
Other	7%

Yes

Please indicate the type of community your organization serves

406787

Please describe your organization and/or the community that you serve

Earmarked for equipment and other asset long term maintenance and replacement. However since FY 2015 \$50,000 per year on average has been drawn from this reserve to cover operating costs due to withdrawal of support from the county government. We plan to close the gap by increasing pay-forservice income (e.g., participation in strike teams, incident management teams, and other incomegenerating activities). That way any reserves drawn down will serve as seed money to transition to a new funding model. Raising the number of volunteers will allow more opportunities for strike team and other pay-for service activities to be taken. Currently many must be turned down for lack of staffing to cover the station.

Other revenue sources include interest on the reserve accounts, state contributions for homeowner property tax relief, and funds withdrawn from reserves (currently estimated at \$27,844 for FY 2018-2019)

Rural

The Mosquito Fire Protection District (MFPD) is a combination fire district (majority volunteer) serving the community of Mosquito in El Dorado

What percentage of your annual operating budget is derived from:

Taxes	
Bond issues	
EMS billing	0%
Grants	0%
Donations	0%
	0%

If you entered a value other than 0 into the "Other" field, please explain

County, CA. Mosquito is at 2000-3300 ft. in the mountains north of Placerville on the South Fork of the American River, with a population of about 2,100 persons. An early center of gold mining, timber mills, and cattle ranching, Mosquito today is mainly residential, with commuters to Placerville and Sacramento, retirees, and vacation homes. Two narrow cliffside roads wind in; only one can be used by emergency vehicles. Emergency response from

outside the district takes between 45 and 60 minutes. Mosquito is surrounded by deep forested canyons, industrial timberland, and national forest. Fuel loads are heavy. Homes are mixed with forests linked to canyon-side wildlands. The vegetation-from grass-oak woodland and chaparral to mixed conifer forest--can give rise to rapid fire spread and crown fires. Steep topography and untreated fuels create high wildfire risk. About 85% is rated by CALFIRE as a Very High Severity Fire Hazard Zone; the rest is High Severity. Mosquito has a Fire Safe Council and is an NFPA Firewise community. The fire station was built in 1978 for a volunteer department. Limited tax funding was obtained via a Special Fire Protection District; this now supports 3 paid firefighters. Due to past conflict at the Board level, now superseded, volunteer numbers have dwindled in the last few years from 20-30 active firefighters to currently 8. The operational challenges faced under our current staffing model

What is the square mileage of your first-due response area? Primary/First Due Response Area is a geographical area proximate to a fire or rescue facility and normally served by the personnel and apparatus from that facility in the event of a fire or other emergency and does not include daily or seasonal population surges.

What percentage of your primary response area is protected by hydrants?

What percentage of your primary response area is used for residential purposes?

How many occupied structures (commercial, industrial, residential, or institutional) in your primary response area are more than three (3) stories tall? Do not include structures which are not regularly occupied such as silos, towers, steeples, etc

What is the permanent resident population of your Primary/First-Due Response Area or jurisdiction served?

Do you have a seasonal increase in population?
If Yes what is your seasonal increase in population?

How much of your primary response area is for agriculture, wildland, open space, or undeveloped properties?

What percentage of your primary response area is for commercial and industrial purposes?

make for grossly inadequate delivery of community fire protection and emergency services. Many of our residents are elderly, so adequate emergency medical service is a top priority. Recognizing this and under new administration, MFPD is actively seeking solutions.

13

3

65%

5%

30%

N/A

2100

No

N

Applicant and community trends

	2018	2017	2016
What is the total number of fire-related civilian fatalities in your jurisdiction over the last three calendar years?	0	0	0
What is the total number of fire-related civilian injuries in your jurisdiction over the last three calendar years?	0	0	0
	2018	2017	2016
What is the total number of line of duty member fatalities in your jurisdiction over the last three calendar years?	0	0	0
What is the total number of line of duty member injuries in your jurisdiction over the last three calendar years?	0	0	0

How many frontline vehicles does your organization have in each of the types or classes of vehicle listed below that respond to first alarm assignments in support of NFPA 1710/1720? You must include vehicles that are leased or on long-term loan as well as any vehicles that have been ordered or otherwise currently under contract for purchase or lease by your organization but not yet in your possession. Enter numbers only and enter 0 if you do not have any of the vehicles below.

Type or class of vehicle	Number of frontline vehicles	Total number of available riding positions	Total number of filled riding positions
Engines or Pumpers (pumping capacity of 750 gpm or greater and water capacity of 300 gallons or more): Pumper, Pumper/Tanker, Rescue/Pumper, Foam Pumper, CAFS Pumper, Type I or Type II Engine Urban Interface	2	8	2
Ambulances for transport and/or emergency response	0		0
Tankers or Tenders (pumping capacity of less than 750 gallons per minute (gpm) and water capacity of 1 ,000 gallons or more)	1	6	2
Aerial Apparatus: Aerial Ladder Truck, Telescoping, Articulating, Ladder Towers, Platform, Tiller Ladder Truck, Quint	0		
Brush/Quick attack (pumping capacity of less than 750 gpm and water carrying capacity of at least 300 gallons): Brush Truck, Patrol Unit (Pickup w/ Skid Unit), Quick Attack Unit, Mini-Pumper, Type III Engine, Type IV Engine, Type V Engine, Type VI Engine, Type VII Engine	1		
Rescue Vehicles: Rescue Squad, Rescue (Light, Medium, Heavy), Technical Rescue Vehicle, Hazardous Materials Unit	1	4	2
Additional Vehicles: EMS Chase Vehicle, Air/Light Unit, Rehab Units, Bomb Unit, Technical Support (Command, Operational Support/Supply), Hose Tender, Salvage Truck, ARFF (Aircraft Rescue Firefighting), Command/Mobile Communications Vehicle		6	1

Please use this comments section if you wish to provide additional information with regards to the Type or Class of Vehicle section above. The MFPD also operates two pick-ups for errands and to support efforts of the community volunteer support group (not firefighters). These do not respond to first alarm assignments.

Call volume

Summary

	2018	2017	2016
Summary of responses per year by category			
Fire - NE-IRS Series 100	15	32	15
Overpressure Rupture, Explosion, Overheat (No Fire) - NFIRS Series 200	0	0	0
Rescue & Emergency Medical Service Incident - NFIRS Series 300	61	76	80
Hazardous Condition (No Fire) - NFIRS Series 400	5	6	10
Service Call - NE-IRS Series 500	35	30	
Good Intent Call - NFIRS Series 600	13	12	7
False Alarm & False Call - NE-IRS Series 700	5	0	8
Severe Weather & Natural Disaster - NFIRS Series 800	21	35	28
Special Incident Type - NFIRS Series 900	0	3	2
Total	155	194	150

Fires

	2018	2017	2016
How many responses per year by category?			
Of the NFIRS Series 100 calls, how many are "Structure Fire" (NFIRS Codes 111-120)	0	4	4
Of the NFIRS Series 100 calls, how many are "Vehicle Fire" (NFIRS Codes 130-138)	2	3	1
Of the NFIRS Series 100 calls, how many are "Vegetation Fire" (NFIRS Codes 140-143)	13	25	10
Total	15	32	15

	2018	2017	2016
What is the total acreage of all vegetation fires?	285	20	15

Rescue and emergency medical service incidents

	2018	2017	2016
How many responses per year by category?			
Of the NFIRS Series 300 calls, how many are "Motor Vehicle Accidents" (NFIRS Codes 322-324)	8	6	9
How many responses per year by category?			
	2018	2017	2016

Of the NFIRS Series 300 calls, how many are "Extrications from Vehicles" (NFIRS Codeo 352)	6	3	
Of the NFIRS Series 300 calls, how many are "Rescues" (NFIRS Codes 300, 351, 353-381)	53	3	3
How many EMS-BLS Response Calls	41	28	30
How many EMS-ALS Response Calls	20	42	50
How many EMS-BLS Scheduled Transports	0	0	0
How many EMS-ALS Scheduled Transports	0	0	65
How many Community Paramedic Response Calls	0	0	0
Total	122	85	160

Mutual and automatic aid

How many responses per year by category?	2018	2017	2016
How many times did your organization receive Mutual Aid?	1	2	7
How many times did your organization receive Automatic Aid?	0	0	0
How many times did your organization provide Mutual Aid?	15	12	15
How many times did your organization provide Automatic Aid?	0	0	0
Of the Mutual and Automatic Aid responses, how many were structure fires?	2	2	0

Grant request summary

Is there a grant-writing fee associated with the No preparation of this request?

In cases of demonstrated economic hardship, and upon No the request of the grant applicant, the FEMA Administrator may waive or reduce a SAFER Recruitment and Retention (R&R) grant applicant's minimum budget requirement. Is it your department's intent to apply to waive this requirement?

You indicated that the department intends to apply for an Economic Hardship Waiver; please attach your request for a waiver.

Filename	Date uploaded	Uploaded by	Label	Description	Action

Request Details Grand total: \$698,618.00

Review and make changes to the recipient's activity below. Then, enter justifications for each change.

Program area: Recruitment and retention

Total requested for Recruitment and Retention category: \$698,618.00

Total requested for Recruitment & Retention Coordinator category: \$201,570.00

Salary (Employee)

DESCRIPTION

Salary calculated as \$35/hr, 20 hrs/wk, 4.3 weeks/month, with 2% annual inflation adjustment in years 2-4.

BUDGET CLASS

Personnel

YEAR QUANTITY UNIT PRICE TOTAL 1 12 \$3,033.00 \$36,396.00

YEAR QUANTITY UNIT PRICE TOTAL 2 12 \$3,094.00 \$37,128.00

YEAR QUANTITY UNIT PRICE TOTAL 3 12 \$3,156.00 \$37,872.00

YEAR	QUANTITY	UNIT PRICE	TOTAL
4	12	\$3,219.00	\$38,628.00
TOTAL	48		\$150,024.00

Fringe Benefits (Employee)

DESCRIPTION

30% fringe benefits estimate includes OASDI, Medicare, retirement,unemployment, workers comp,& health insurance @ \$750/month. Sick leave, vacation, holidays to be covered from salary.

BUDGET CLASS

Fringe benefits

YEAR QUANTITY UNIT PRICE TOTAL 1 12 \$910.00 \$10,920.00

YEAR QUANTITY UNIT PRICE TOTAL 2 12 \$928.00 \$11,136.00

YEAR QUANTITY UNIT PRICE TOTAL 3 12 \$947.00 \$11 ,364.00

YEAR	QUANTITY	UNIT PRICE	TOTAL
4	13	\$966.00	\$12,558.00
TOTAL	49		\$45,978.00

Travel

DESCRIPTION

Mileage calculated as \$58 per 100 miles [= federal rate of \$0.58/mile]. Mileage use level estimated as 200/month for trips within the district, to fire academies, and to nearby fire departments and other collaborating agencies.

BUDGET CLASS

Travel

YEAR QUANTITY UNIT PRICE TOTAL 1 24 \$58.00 \$1,392.00

YEAR QUANTITY UNIT PRICE TOTAL 2 24 \$58.00 \$1,392.00

YEAR QUANTITY UNIT PRICE TOTAL 3 24 \$58.00 \$1,392.00

YEAR	QUANTITY	UNIT PRICE	TOTAL
4	24	\$58.00	\$1,392.00
TOTAL	96		\$5,568.00

Total requested for Nominal Stipend category: \$145,076.00

Pay-Per-Call

DESCRIPTION

Pay per call @ \$30 (up to \$50 depending on type, skills), assuming on average 4 volunteers/ call, 10 calls/month, 12 month/yr. 2% inflation built into years 2-4

BUDGET CLASS

Contractual

YEAR QUANTITY UNIT PRICE TOTAL 1 4 \$3,600.00 \$14,400.00

YEAR	QUANTITY	UNIT PRICE	TOTAL
2	4	\$3,672.00	\$14,688.00

YEAR	QUANTITY	UNIT PRICE	TOTAL
3	4	\$3,745.00	\$14,980.00

YEAR	QUANTITY	UNIT PRICE	TOTAL
4	4	\$3,820.00	\$15,280.00

TOTAL	16		\$59,348.00
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Other (Explain)

24 hour overnight shifts

DESCRIPTION

24 hr overnight shifts @\$100 per shift. Average of 4 volunteers, 52 wks/yr. 2% inflation built into years 2-4. MFPD will continue to pay 3 or more additional stipends/week out of current funding.

BUDGET CLASS

Contractual

YEAR	QUANTITY	UNIT PRICE	TOTAL
1	4	\$5,200.00	\$20,800.00

YEAR	QUANTITY	UNIT PRICE	TOTAL
2	4	\$5,304.00	\$21,216.00

YEAR	QUANTITY	UNIT PRICE	TOTAL
3	4	\$5,410.00	\$21,640.00
YEAR	QUANTITY	UNIT PRICE	TOTAL
4	4	\$5,518.00	\$22,072.00
TOTAL	16		\$85,728.00

Total requested for New Member Costs
category: \$33,200.00

NFPA 1582 Entry-Level Physical

DESCRIPTION

NFPA 1582 compliant physicals for incoming candidates; assume 5 pass and proceed to training group of 5/year. Recruits will be screened via in-house activities prior to being sent to take physicals to avoid spending on cases destined to fail.

BUDGET CLASS

Contractual

YEAR	QUANTITY	UNIT PRICE	TOTAL
	6	\$800.00	\$4,800.00
YEAR	QUANTITY	UNIT PRICE	TOTAL
2	6	\$800.00	\$4,800.00
YEAR	QUANTITY	UNIT PRICE	TOTAL
3	6	\$800.00	\$4,800.00
YEAR	QUANTITY	UNIT PRICE	TOTAL
4	6	\$800.00	\$4,800.00
TOTAL	24		\$19,200.00

Station Duty Uniforms

DESCRIPTION uniforms for 5 new volunteers yearly; MFPD will cover any additional needs

BUDGET CLASS

Innlipq

YEAR	QUANTITY	UNIT PRICE	TOTAL
1	5	\$700.00	\$3,500.00
YEAR	QUANTITY	UNIT PRICE	TOTAL
2	5	\$700.00	\$3,500.00
YEAR	QUANTITY	UNIT PRICE	TOTAL
3	5	\$700.00	\$3,500.00
YEAR	QUANTITY	UNIT PRICE	TOTAL
4	5	\$700.00	\$3,500.00

TOTAL 20

\$14,000.00

Total requested for Personal Protective Equipment (PPE) category: \$60,000.00

Full Set - Structural Personal Protective Equipment (PPE)

DESCRIPTION

Structural PPE turn-outs for in-coming volunteers, after complying with pre-requisites during first year. MFPD will supply wildland PPE from its budget.

BUDGET CLASS

Equipment

YEAR	QUANTITY		UNIT PRICE	TOTAL
1	5	\$3,000.00	\$15,000.00	
YEAR	QUANTITY		UNIT PRICE	TOTAL
2	5	\$3,000.00	\$15,000.00	
YEAR	QUANTITY		UNIT PRICE	TOTAL
3	5	\$3,000.00	\$15,000.00	
YEAR	QUANTITY		UNIT PRICE	TOTAL
4	5	\$3,000.00	\$15,000.00	
TOTAL	20			\$60,000.00

Total requested for Marketing Program category: \$41,470.00

Print Marketing (Newspaper/Signs/Banners/Flyers/Brochures, etc.)

DESCRIPTION

Miscellaneous flyers, announcements, documents for the R&R marketing program -- desktop publishing or commercial printing; two vinyl banners in first year; printed trifold brochures for recruiting; Candidate packets, letterhead, etc.

BUDGET CLASS

Supplies

YEAR QUANTITY UNIT PRICE TOTAL 1 1 \$2,350.00 \$2,350.00

YEAR QUANTITY UNIT PRICE TOTAL 2 1 \$1 ,250.00 \$1 ,250.00

YEAR QUANTITY UNIT PRICE TOTAL 3 1 \$1 ,750.00 \$1 ,750.00

YEAR	QUANTITY	UNIT PRICE	TOTAL
4	1	\$650.00	\$650.00
TOTAL	4		\$6,000.00

LED Sign

DESCRIPTION

Two sided LED announcement board, with link to website, to be placed on main road in front of fire station. Quote based on average online estimate on size needed (\$16,000), with installation (\$4000) and annual preventative maintenance (\$500/yr).

BUDGET CLASS

Equipment

YEAR QUANTITY UNIT PRICE TOTAL 1 1 \$20,000.00 \$20,000.00

YEAR	QUANTITY	UNIT PRICE	TOTAL
2	1	\$500.00	\$500.00

YEAR	QUANTITY	UNIT PRICE	TOTAL
3	1	\$500.00	\$500.00

YEAR	QUANTITY	UNIT PRICE	TOTAL
4	1	\$500.00	\$500.00
TOTAL	4		\$21,500.00

Media Marketing (TV/Radio/Internet, etc.)

DESCRIPTION

Cost of upgraded website and social media management system (initial and annual license fees), technical support, recruiting videos. Includes annual Domain Registry Fee (20/yr), Squarespace Hosting Services Annual Subscription Fee (400/yr), Web Developer Building Fees (1200) and Annual Adjustment Editing (200/yr), MailChimp (120 in yr 3-4), Adobe Creative Design Subscription (600/yr), Video Production Equipment, Hardware and Rentals (6500 yr 1; 350 yr 3)

BUDGET CLASS

Supplies

YEAR	QUANTITY	UNIT PRICE	TOTAL
1	1	\$9,120.00	\$9,120.00

YEAR QUANTITY UNIT PRICE TOTAL 2 1 \$1 ,420.00 \$1 ,420.00

YEAR QUANTITY UNIT PRICE TOTAL 3 1 \$1 ,890.00 \$1 ,890.00

YEAR	QUANTITY	UNIT PRICE	TOTAL
4	1	\$1 ,540.00	\$1 ,540.00
TOTAL	4		\$13,970.00

Total requested for Training category:

\$186,200.00

Instructor Costs or Fees

DESCRIPTION

Fees for visiting instructors, at MFPD or instruction at neighboring fire Depts. E.g., apparatus driving, wildland incident command, rescue courses in various specialties: swift water, high & low angle ropes rescue, confined space, etc.

BUDGET CLASS

actual

YEAR	QUANTITY	UNIT PRICE	TOTAL
1	1	\$3,000.00	\$3,000.00

YEAR QUANTITY UNIT PRICE TOTAL 2 1 \$3,000.00 \$3,000.00

YEAR	QUANTITY	UNIT PRICE	TOTAL
3	1	\$3,000.00	\$3,000.00

YEAR	QUANTITY	UNIT PRICE	TOTAL
4	1	\$3,000.00	\$3,000.00

TOTAL	4		\$12,000.00
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Advanced Firefighter Training

DESCRIPTION

Contracted courses (with travel cost) or instructors for local courses, for needs that appear for service skills and retention -- such as apparatus driver/operator (\$400/person), EVOC (\$800/pers), LARRO (\$300), Rescue systems I (\$600) & II (\$800), river & flood rescue tech (\$300), confined space tech (\$300), trench rescue tech (\$300), hazardous awareness tech (\$300), company officer (\$3,000), oil/fuel fire ops (\$400), adv wildfire training (\$400), wildfire incident command (\$400); large scale structure protection (\$300); paramedic; etc.-these are merely examples. Volunteers will develop individual training plans in consultation with the coordinator and mentors, drawing from a palette of possibilities. Where several want to do same training MFPD will explore giving the course locally or in collaboration with neighboring departments. Additional needs likely to arise in later years will be underwritten by MFPD. Unit cost represents an average estimate for a mix of 3 to 5 advanced training courses per volunteer per year.

BUDGET CLASS

Contractual

YEAR	QUANTITY	UNIT PRICE	TOTAL
1	3	\$1,400.00	\$4,200.00

YEAR QUANTITY UNIT PRICE TOTAL 2 5 \$1,400.00 \$7,000.00

YEAR	QUANTITY	UNIT PRICE	TOTAL
3	5	\$1,400.00	\$7,000.00

YEAR	QUANTITY	UNIT PRICE	TOTAL
4	5	\$1,400.00	\$7,000.00
TOTAL	18		\$25,200.00

Basic (Minimum) Firefighter Training

DESCRIPTION

EMT, FF I&II training at Sierra college, with travel, for entry-level volunteers. Assume 4 per year, with additional recruits having completed basic training. MFPD will cover additional basic training needs from its budget.

BUDGET CLASS

Contractual

YEAR	QUANTITY	UNIT PRICE	TOTAL
1	4	\$7,000.00	\$28,000.00
2	4	\$7,100.00	\$28,400.00
3	4	\$7,200.00	\$28,800.00
4	4	\$7,300.00	\$29,200.00
TOTAL	16		\$114,400.00

Leadership/Career Training

DESCRIPTION

Company Officer training, incl. mileage, materials, for volunteers who are already experienced firefighters and have pre-requisites -- to improve retention, effectiveness in service. Also fire service instructor training (set of 3 courses)+travel costs, for experienced volunteers with pre-requisites, to improve retention and save on training by doing some in-house courses, in cooperation with neighboring fire depts. MFPD will cover additional needs if they arise.

BUDGET CLASS

Contractual

YEAR	QUANTITY	UNIT PRICE	TOTAL
1	1	\$4,600.00	\$4,600.00

YEAR QUANTITY UNIT PRICE TOTAL 2 2 \$4,800.00 \$9,600.00

YEAR	QUANTITY	UNIT PRICE	TOTAL
3	2	\$5,000.00	\$10,000.00

YEAR	QUANTITY	UNIT PRICE	TOTAL
4	2	\$5,200.00	\$10,400.00

TOTAL	7		\$34,600.00
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Total requested for Tuition assistance for higher education category: \$10,400.00

Tuition Costs

DESCRIPTION

Tuition assistance for volunteers attending college or technical schools, averaging \$400/semester. MFPD will cover any additional needs including book/lab fee assistance from its budget.

BUDGET CLASS

Supplies

YEAR	QUANTITY	UNIT PRICE	TOTAL
1		2 \$800.00	\$1,600.00
2		3 \$800.00	\$2,400.00
3	4	\$800.00	\$3,200.00
4		4 \$800.00	\$3,200.00
TOTAL	13		\$10,400.00

Total requested for Insurance packages category: \$13,202.00

Accidental Death and Dismemberment (AD&D)/Workers Compenstation/Disability

DESCRIPTION

Workers Comp @ 9.1% of nominal stipend earnings (2% inflation built in).

BUDGET CLASS

Contractual

YEAR	QUANTITY	UNIT PRICE	TOTAL
1	1	\$3,203.00	\$3,203.00
2	1	\$3,267.00	\$3,267.00
3	1	\$3,333.00	\$3,333.00
4	1	\$3,399.00	\$3,399.00
TOTAL	4		\$13,202.00

Total requested for Explorer/Cadet/Mentoring
Programs category: \$7,500.00

Station Duty Uniforms

DESCRIPTION

For explorers, one set of station duty uniforms for each new recruit; currently 2-4 enter per year; as part of recruitment push throughout the community, expected to go up to 4-6 entries per year.

BUDGET CLASS

Supplies

YEAR	QUANTITY	UNIT PRICE	TOTAL
1	3	\$500.00	\$1,500.00
YEAR	QUANTITY	UNIT PRICE	TOTAL
2	4	\$500.00	\$2,000.00
YEAR	QUANTITY	UNIT PRICE	TOTAL
3	4	\$500.00	\$2,000.00
YEAR	QUANTITY	UNIT PRICE	TOTAL
4	4	\$500.00	\$2,000.00
TOTAL	15		\$7,500.00

More Details for Recruitment and Retention.

NFPA standard (see the Notice of Funding Opportunity for more detail regarding these standards)	Department characteristics	Demographic	Assembly staffing	Response time	Frequency of time %
1720 - Remote	Remote Combo/Vol	Travel > 8 mi	4	n/a	

Activity details

1 . Select which line-item below best describes your organization and the NFPA standard you are attempting to meet.

by your department to adequately comply with the NFPA assembly requirements as indicated in the table above? Include only operational volunteer firefighters; administrative or EMS only members should not be included.

4. What is the total number of current active volunteer 8 firefighters in your department? (Note: Include only operational volunteer firefighters; administrative or EMS

2. Given your current volunteer firefighter staffing levels, how often does the department meet the NFPA assembly requirements, as indicated in the table above, for your department's primary/first due response area? Rarely (1 to 19%)

2a. If awarded the grant how often do you anticipate that the department will meet the NFPA assembly requirements as indicated in the table above? Most of the Time (80 to 99%)

3. How many active volunteer firefighters are needed 15 only members should not be included)

8. Do you currently have a Recruitment and Retention Coordinator or Program Manager position? please provide a brief description on how the positions will be sustained. Included in this request

9. Does your department currently offer worker's compensation/accidental death and dismemberment (AD&D) insurance for active volunteer firefighters? Included in this request

5. How many active volunteer operational firefighters⁷ joined your department over the last three years?

6. How many active volunteer operational firefighters left⁹ your department over the last three years?

7. Do you currently have a comprehensive marketing plan in place as part of your recruitment and retention efforts? No, but will be developing one as part of this grant

10. Will this grant have a direct regional and/or local departments will benefit indirectly benefit beyond your fire department? from this grant No, but other

1 Oa. If yes, how many fire departments will directly participate in this grant? N/A

10b. Please list each participating department, by name, along with a point of contact, phone number, and Employer Identification Number (EIN number). All regional application participants must be eligible as defined by the SAFER Notice of Funding Opportunity (NOFO).

Participating fire department name	First name	Last name	Phone number	EIN
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11 . If awarded, will you provide the new recruits with entry-level physicals in accordance with NFPA 1582, Standard on Comprehensive Occupational Medical Program for Fire Departments 2013 Edition, Chapter 6?

Yes, will provide NFPA 1582 compliant physicals

12. Do you currently provide annual medical/physical exams in accordance with NFPA 1582, Standard on Comprehensive Occupational Medical Program for Fire Departments 2013 Edition, Chapter 6?

No

13. What level of firefighter training and certification will members in your department be trained to as required by your Authority Having Jurisdiction (AHJ)?

FF II/EMT

14. Will the firefighters recruited meet the firefighter training and certification requirements indicated in question 13 within 24 months of appointment?

training over the minimum level currently afforded.

14a. Please provide details on the training program currently in place, or that will be implemented upon award, to ensure that members meet the above firefighter training and certification requirements with 24 months of appointment.

Narrative

Yes

Currently two incoming personnel are attending the Georgetown Firefighter Academy (FF I, FF II) and two more doing EMT training. Later in 2019 we will implement advanced EMT & Technical Rescue training for volunteers of longer standing. The SAFER award will allow us to increase the number of personnel we can afford to train in both basic and advanced capabilities. Training topics will be chosen both to fill MFPD needs and to favor retention of volunteers with particular preferences. These will include topics such as apparatus driver/operator, company officer, oil/fuel fire operations, basic and advanced wildfire training, wildfire incident command, large scale structure protection, various types of rescue; paramedic; etc. Costs will be covered by both SAFER and MFPD funding. The SAFER training budget will ensure ability to expand

Project description

1a. Describe the problems and issues the department is experiencing in recruiting new volunteer

firefighters (e.g., why are you unable to recruit members on your own?).

Originally all volunteer, MFPD became a combination department in 1988 with a paid Chief. worked elsewhere as paid firefighters, and others who trained locally to qualify as volunteers. Around 2014-2015, the MFPD Board underwent considerable upheaval, leading to the resignation of 4 of 5 board members and the need for the County Board of Supervisors to reconstitute it. Discontent among the firefighters led to the loss of many volunteers. A series of temporary chiefs followed, with limited ability to recruit and retain volunteers. This political crisis is behind us but has left us short on both volunteers and funding. Resources for recruitment & retention have diminished, due both to the loss of a spirited team of experienced volunteers (largely selfreplicating), and to a fiscal crunch that greatly limits spending. Causes of the crunch include increased dependence on paid staffing, lower tax revenues in the aftermath of the 2008 recession, accumulated inflation, and the ending in FY 2014 of county subsidies. This led to budget deficits in recent years, reducing resources for recruitment, training, and retention. We plan to break this vicious circle by re-starting robust volunteer recruitment and retention, allowing MFPD to grow alternative revenue sources while providing better service. Current recruitment is limited by multiple factors. Reduced resources severely restrict capacity to 1) provide basic training and PPEs to incoming volunteers; 2) invest in marketing, 3) develop incentives like stipends, tuition assistance, and access to attractive advanced training and leadership/career development or instructor training options; and 4) provide opportunity to gain practical experience and earnings by working on strike teams. The District is isolated; it is hard to attract outsiders who must commute over an hour to volunteer, putting a premium on recruiting local residents. We lack ability (time, funding) to reach out & engage with a dozen qualified candidates who live here but work outside (some are or were firefighters). Nearby FPDs run robust volunteer

Until about 2015 volunteer numbers ranged between 20 and 30, with steady recruitment and retention. Typically involved were residents who

1b. What are the problems and issues the department is experiencing in retaining current members (e.g., why are the current volunteer firefighters leaving?).

The MFPD currently finds itself in a vicious circle where lack of volunteers and under-funding limit its capacity to engage new volunteers, retain them, and grow improved funding streams. Retention is limited by 1) reduced resources to offer incentives, training, and opportunities to gain experience, 2) competition with nearby departments that provide more incentives to volunteers (stipends, varied training and experience options, recognition/award programs, etc.), 3) the desire of many young volunteers to go to paid jobs once they gain training and experience, and 4) the recent loss of momentum with the MFPD volunteer program, lowering capacity for shared learning, mentoring, team spirit, and neighbor-to-neighbor recruitment. Of 12 volunteers that have signed up in the past 3 years (2016-2018) most have done so with the idea of getting training and experience at MFPD so as to compete for jobs elsewhere. The MFPD requires a certain level of service in exchange but ultimately loses its investment. Only 4 have stayed more than 18 months; 2 of those are looking for work. Thus retention has been minimal. Retention will be increased by greater incentives like opportunities for advanced training, options for earning and learning on strike teams or for staffing grant-funded fuel reduction/fire prevention projects, stipends for overnight shifts and pay-per-call, support for costs of higher education, and other improvements. Better one-to-one relationships with staff follow-up and mentoring will help; current staff is over-extended and lacks time to adequately cultivate volunteers. Such improvements are at the core of this proposal, which will use SAFER funding to jump-start a new regime for retention and recruitment, then take advantage of the improved manpower to increase not only levels of service and compliance with NFPA standards, but also fee-for service revenue generation and MFPD sustainability.

1c. Describe the implementation plan, including the goals, objectives, methods, specific steps, and

programs, are less remote, and can provide more incentives to volunteers, out-competing MFPD. Struggling to provide basic services, MFPD is trying to address these issues.

Our goal is a level of volunteer recruitment & retention that provides a steady supply of 15

timelines to directly address the identified problems or qualified volunteers, after normal turnover. We issues. aim to retain volunteers for 3 years on average (now < 1.5 years). Thus we plan to recruit and train (as needed) about 5 or more per year. This model will generate 11 in year 1 (assuming 6 of our current volunteers continue in the first year), 13 in year 2, and 15/year thereafter. A specific objective is to increase NFPA 1720-complaint response to the 80% level by year 3. Secondary objectives include 1) improved training and preparedness and better compliance with other NFPA Standards (see 2.c) and 2) raising station coverage to 24/7. Increased manpower will build sustainability via revenue generation by strike and incident management teams, as well grantfunded fuel reduction and other fee-for-service work. That will support the same level of R&R after the grant. Such income-earning activities, key to our overall plans, have already begun (Element #5). To sparkplug the revamped R&R program a Coordinator/Project Manager will be engaged 1/2 time, either by contract or direct hire depending on the offers received. At least 2 qualified candidates have expressed interest. The coordinator will implement marketing; identify and follow up with prospects; work with recruits and volunteers to improve training, incentives, professional and overall satisfaction; coordinate with other districts on training options; and lead reporting and project administration. Communication/liaison skills, the ability to provide a personal touch, and a focus on volunteer needs will be critical. Recruitment will start with marketing both to local residents and to graduates of nearby fire academies who are not affiliated with fire departments (see 1.d). Arriving recruits will pass NFPA 1582 compliant physicals, develop training plans, and schedule duties and hours for which they are qualified. As they get to know the staff they will be linked to mentors/coaches at each stage. Recruitment will be aided by growth of the explorer program for local youth, generating future recruits and involving parents (especially those who are firefighters). Retention will be enhanced by regular team meetings and sessions with mentors and the coordinator, support for basic training, incentive pay for overnight shifts and response to calls, tuition assistance, and access to a variety of advanced training options, both technical and leadership oriented, including officer and instructor courses. The mix of training supported will depend on the plans tailored to volunteer

Id. Describe the current marketing plan already in place, or the marketing plan to be put in place with grant funds.

needs by the coordinator. Amounts budgeted here represent initial core funding, to be supplemented from MFPD funds as its fiscal position improves. Amenities supplied by MFPD will include modest but much needed improvements to station facilities: exercise equipment and a remodeled bathroom and kitchen. Timeline: the coordinator search will take place during pre-implementation; once in place s/he will lead the R&R program over four years, adjusting activities to evolving situations. Start-up activities like organizing the marketing resources are budgeted for the first year; others, like advanced training, are weighted toward later years. Incentives are budgeted evenly across the years but in fact will grow as MFPD funds, increased by fee-for-service earnings, begin to contribute more, preparing to assume the full cost of the R&R program as the project ends.

Our goal is a level of volunteer recruitment & retention that provides a steady supply of 15 qualified volunteers, after normal turnover. We aim to retain volunteers for 3 years on average (now < 1.5 years). Thus we plan to recruit and train (as needed) about 5 or more per year. This model will generate 11 in year 1 (assuming 6 of our current

volunteers continue in the first year), 13 in year 2, and 15/year thereafter. A specific objective is to increase NFPA 1720-complaint response to the 80% level by year 3. Secondary objectives include 1) improved training and preparedness and better compliance with other NFPA Standards (see 2.c) and 2) raising station coverage to 2417. Increased manpower will

reporting and project administration. Communication/liaison skills, the ability to provide a personal touch, and a focus on volunteer needs will be critical. Recruitment will start with marketing both to local residents and to graduates of nearby fire academies who are not affiliated with fire departments (see 1 .d). Arriving recruits will pass NFPA 1582 compliant physicals, develop training plans, and schedule duties and hours for which they are qualified. As they get to know the staff they will be linked to mentors/coaches at each stage. Recruitment will be aided by growth of the explorer program for local youth, generating future recruits and involving parents (especially those who are firefighters). Retention will be enhanced by regular team meetings and sessions with mentors and the coordinator, support for basic training, incentive pay for overnight shifts and response to calls, tuition assistance, and access to a variety of advanced training options, both technical and leadership oriented, including officer and instructor courses. The mix of training supported will depend on the plans tailored to volunteer needs by the coordinator. Amounts budgeted here represent initial core funding, to be supplemented from MFPD funds as its fiscal position improves. Amenities supplied by MFPD will include modest but much needed improvements to station facilities: exercise equipment and a remodeled bathroom and kitchen. Timeline: the coordinator search will take place during pre-implementation; once in place s/he will lead the R&R program over four years, adjusting activities to evolving situations. Start-up activities like organizing the marketing resources are budgeted for the first year; others, like advanced training, are weighted toward later years. Incentives are budgeted evenly across the years but in fact will grow as MFPD funds, increased by fee-for-service earnings, begin to contribute more, preparing to assume the full cost of the R&R program as the project ends.

1e. Describe how the program will be evaluated for its Overall success will be measured by the degree

build sustainability via revenue generation by strike and incident management teams, as well grantfunded fuel reduction and other fee-for-service work. That will support the same level of R&R after the grant. Such income-earning activities, key to our overall plans, have already begun (Element #5). To sparkplug the revamped R&R program a Coordinator/Project Manager will be engaged 1/2 time, either by contract or direct hire depending on the offers received. At least 2 qualified candidates have expressed interest. The coordinator will implement marketing; identify and follow up with prospects; work with recruits and volunteers to improve training, incentives, professional and overall satisfaction; coordinate with other districts on training options; and lead impact on identified recruitment and retention problems and issues. How will the overall effectiveness of the grant be measured?.

of accomplishment of the goal: a working, sustainable R&R program that provides an ongoing volunteer cadre of 15 or more. 2417 staffing coverage will be achieved by the fourth year and then continue sustainably after the grant. Compliance with NFPA Standard 1720 will be

If. Describe the specific benefits the new volunteer firefighters and/or retention of current volunteer firefighters will provide for the fire department(s) and community.

notably improved, as measured by annual review of response data (target: >80% compliant on staffing assembly by 3rd year). Compliance with California law and regulations [OSHA policy 29 CFR 191.134 S.B. 1207] will improve, increasing tactical ability for structural fires, quality of wildland apparatus response, and overall firefighter safety. MFPD will measure overall impact using the NFPA 1720 SelfAssessment Manual as a framework to selfassess before inception (baseline) and annually, especially prior to finalization of grant activities. The comparison on all relevant fronts of successive assessments with the baseline will inform annual reports and will be used to make adjustments to the R&R program as required. The R&R coordinator/project manager will be tasked with structuring the

specific programs and activities for marketing, recruiting, and retention at the beginning of the project, to include establishing benchmarks, specific targets, timeframes, and monitoring methods for all activities. On-going results will be evaluated, synthesized, and reported quarterly and annually, as required. Patterns such as marketing methods that successfully produce recruits, trends in retention times, incentives that are cost-effective, or quality of alternative training programs will be in focus, along with reasons for success/failure and ways to adjust. Quarterly interviews with volunteers, mentors, and other key participants will track individual progress, identify potential problems, and suggest improvements. The results of these interviews will be reported in writing and reflected in periodic reporting, as required.

On attaining the planned levels of volunteer recruitment and retention, the MFPD will be in position to diversify and stabilize its funding via pay-for-service activities, operate the fire department at acceptable levels (including high compliance with NFPA standard 1720 and California state regulations), and gradually increase/improve organizational and service levels as fiscal resources are built up. Firefighters will be able to respond more effectively and safely to fire, medical, and other emergencies due to better staffing, training, and administrative and operational procedures. The community will benefit from improved response

lg. If the grant request will have a regional impact discuss how the regional partners will benefit and which activities they will benefit from.

Impact on daily operations

2a. Describe how the community and current volunteer firefighters in the department are at risk without the items or activities requested in this application.

times and staff accumulation for fires and for medical emergencies. Instances such as a recent structure fire where 3 qualified MFPD personnel arrived on scene in a single apparatus, forced to leave a sorely needed water tender in

the station for lack of manpower, with the second apparatus arriving from outside half an hour later, will be much less frequent. A cost-effective, sustainable staffing model will be in place: 2 firefighters staffing the station 24/7 (a mix of volunteer and paid), providing constant, competent, uninterrupted services to the community. They would be supplemented by 2-6 (or more) volunteers resident in the district who are able to respond on short notice, making available a 4-8 person response team.

This is not a regional proposal; however, several nearby fire protection districts will benefit indirectly from improved MFPD mutual aid capability as its response capacity increases.

Both firefighters and the community are in grave danger with the reduced number of

2b. How will that risk be reduced if awarded?

responders currently available. For the firefighters it means a decrease in situational awareness and global view of developing threats, as well as inadequate resources to meet challenges. Our current coverage is limited to 8 hours daily (817). Thus about 213 of calls come at times when the station is not staffed. Response time and quality are affected. The reduced number of trained volunteers resident in the District and able to respond (currently 3, 2 of whom work outside and are often away) is often insufficient to ensure a timely, effective emergency response. Arrival of outside resources has taken 45 to 60 minutes in several recent instances. The shortage of volunteers means that calls must be answered with sub-optimal numbers. Initial response is usually by the MFPD, often with only a single apparatus and 1-2 firefighters, greatly below standards. MFPD policy is to send at least two firefighters on each response. This is not optimal and does not meet either NFPA or California standards, but is often necessary. At times even a single firefighter will go rather than not answer the call at all, to at least act as eyes on the

ground, evaluate the situation, and coordinate with dispatch and incoming emergency vehicles. Such inadequate response capability puts both the public and the firefighters lives at risk. In our industry it is well-known that unless enough personnel quickly arrive at an emergency, the possibility of loss of life & severe property damage is greatly increased. Unlike many volunteer departments, we face an inherent challenge in the uncertainty of whether any volunteer will be available to respond during overnight hours, 5 pm to 6 am. We have experienced the worst case scenario, where calls have gone unanswered until outside resources can arrive. Just as important, our district's organizational and outreach procedures are in need of development. Community risk management plans and training are lacking, putting our community and organization at risk. While we are fortunate to not have had fatalities, we have experienced major events such as the 2014 King Fire that burned into the district. We must focus on the gaps in fire prevention, community preparedness, emergency response,

and extinguishment capacity. That will require better staffing; more volunteers will allow us to interact more effectively with the community and its firewise programs.

Well-trained firefighters will be available for response 24 hours daily, greatly raising compliance with NFPA standard 1720 and California state standards, providing upgraded coverage to 3500 residents, and enabling better protection of lives, property, and critical infrastructure. This is especially important given the remote, rural nature of MFPD, its limited resources, and its extended response times. Adequate volunteer staffing is key to daily operations, requisite to improving procedures and training, and crucial to our efforts to stabilize the fiscal status of the department. More volunteer staffing will allow the MFPD to improve its financial situation by diversifying revenue streams via earnings from strike and incident management teams and

2c. Explain the impact the recruitment of new volunteer firefighters and/or the retention of current volunteer firefighters will have on the department's NFPA compliance.

from participating in grant-supported fuel reduction projects, among other initiatives. In addition, it will be possible to realize other community risk reduction programs such as fire prevention, education, and emergency planning, enhancing safety.

Financial need

Standardization and improvements to operations, procedures, and training as MFPD evolves will mitigate liabilities and risk and enhance daily operations. We are actively developing standardized training and operational procedures. Limited personnel and support, however, continues to be our greatest constraint. To be better prepared and to improve response and safety, the additional volunteers will enable our district to implement initiatives such as defensible space inspections, collaborative training with neighboring agencies, incident organization, SOP/SOGs, and more options for advanced training. Together,

these outcomes will significantly enhance our capabilities, make the MFPD more effective and sustainable, and create additional incentives for volunteers--thus helping MFPD break out of the vicious circle in which the current shortage of volunteers undercuts its ability to recruit and retain additional volunteers.

Compliance with NFPA 1720 will rise from about 10% for staff accumulation to over 80% due to an additional 7 or more additional trained volunteers (to total of 15 or more). Compliance with California state regulations (e.g., S.B. 1207, volunteer training regulations) and Cal OSHA 29 CFR 1910.134 (g)(4)(i), firefighter safety requirements for entry into burning structures will improve . Compliance with additional NFPA Standards will also be improved: NFPA 1500 Standard on Fire Department Occupational Health and Safety Programs, such as with compliant physical exams and annual medical monitoring. NFPA 472 Standard for Professional Competence of Responders to Hazardous Materials Incidents, such as by training for propane cylinder fires, for managing fire in illegal cannabis grows, and by increasing capability for hazmat response to illicit drug labs located in structures and vehicles. NFPA 1561 Standard on Emergency Services Incident Management Systems, by expanding the scope of on-scene incident management. Incident managers will be able to use more people to carry out the IMS model. NFPA 1620 Recommended Practice for Pre-Incident Planning, by allowing preparation for large scale fire and weather events requiring mass community evacuation.

3a. Provide an income versus expenses breakdown of the department's current annual budget as indicated in the "Operating budget" section of the application.

3b. Describe the department's budget shortfalls and

Of the 13 fire districts in El Dorado County, MFPD is arguably the least funded and most financially challenged due to our remote location, very high fire risk, and aging population among other factors. The annual operating budget of MFPD for FY2018-19 is \$455,867. It is derived largely (70%) from property taxes and parcel fees. Presently, the district supports 3 full-time firefighter positions and a part-time administrative assistant, all of whom are the lowest paid in the county. Even with this skeleton crew, needed to maintain baseline functions, personnel costs are high: 70% (\$317,826) of the budget--a result of stagnant revenues and the rising cost of benefits. The remaining funds (\$138,050) go to cover the rising cost of essential services and supplies for the district and leaves no room to address our urgent need for increased investment in a volunteer program. To meet expected expenditures, \$59,776 is budgeted to be drawn from reserves this fiscal year. However, due to a strategy to diversify revenue flows, most or all of this will be covered by unbudgeted revenue from strike team and incident management team activity. This, along with the development of a robust volunteer program, is a path to building sustainable, improved emergency service provision. All budget lines have been reduced to base-line levels (or below). In addition, the cost of compliance to Cal OSHA health and safety codes and ADA in our fire stations (>40years old) is a major concern that poses huge liabilities. Similarly, as our apparatus fleet ages, maintenance and replacement is another red flag requiring our district to take action in the near future. FY2018-19 budget: Total Revenues: \$455,867 Transfer from Reserves: \$59,776 Carryover: \$75,000 Property Taxes: \$318,400 Other Govt. Revenues: \$1,200 Interest: \$1,500 Expenditures: \$455,867 Personnel: \$317,826 Services/Supply: \$108,950 Fixed Assets: \$19,850 Contingency \$9,250

The financial challenge is significant. The inability to address financial needs without federal assistance. County funding stopped (\$68,000 in FY 2014, the last year) and inflation has eaten up

12% of the buying power of the other revenues (a loss of \$40,000). These two factors have led to a cut of 23% in the purchasing power available five years ago. In addition, small fire districts [like MFPD]

Revenues

3c. What other actions has the department taken to obtain funding elsewhere (e.g., state assistance programs, other grant programs)? How have similar projects been funded in the past?

were adversely affected by the 2007-2009 recession. A precipitous drop in real property assessed values and an increased number of foreclosures impacted county real estate tax collections, while Proposition 13 continued to cap the tax rate, limiting the district's ability to meet increasing costs. Those effects continue [EDC Grand Jury 4/4/16 p.1] Deficit budgeting has become the norm, with planned withdrawals from reserves in the \$50,000-100,000 range. The deficits of recent years have further restricted resources for recruitment, training, and retention, which in turn limits the capacity to earn fee-for-service revenues. We plan to break this vicious circle by re-starting robust volunteer recruitment and retention, allowing MFPD to further grow its alternative revenue sources like strike team revenues, and in consequence its levels of service. The SAFER grant would be a key mechanism for this. Attempts to build alternative revenue flows have shown modest success in recent years, allowing us cautious optimism about being able to cover these fiscal deficits. That still leaves us at the operationally deficient skeleton-crew levels on which MFPD currently runs. Increasing the volunteer staff is critical to resolving both kinds of deficit. Growth of alternative revenues like strike team earnings have been severely limited by lack of qualified personnel. During this past fire season, for instance, there were more than 15 requests for strike teams to which MFPD could have responded, but lack of available staff limited us to 4 responses,

revenues. The challenge is to re-build the volunteer operation in order to meet NFPA 1720 and other standards, as well as to grow revenues. Resources for recruitment and retention have diminished, due both to the loss of a spirited, experienced team of volunteers, and to a financial crisis that was caused by an increased dependence on more costly paid staffing coupled with the aftermath of the 2008 recession, accumulated inflation, and the end of county subsidies.

Attempts to build alternative revenue flows via strike teams and other means have shown modest success in recent years, allowing us cautious optimism about being able to cover these fiscal deficits (see 3.c). That still leaves us

3d. Discuss how the critical functions of the department are affected without this funding

at the operationally deficient skeleton-crew staffing levels on which MFPD currently runs, seldom compliant with NFPA 1720. The MFPD proposed a special tax measure to the District electorate earlier this month that would have more than doubled the parcel fees, already the second highest in the county. While an ample majority supported the measure, it did not reach the 2/3 supermajority required. The department will likely propose a more modest measure again in 2020, but prospects are uncertain. Restoring volunteer staffing will help build voter trust. Fuel reduction grants are a promising option, combining improved mitigation of fire risk with the creation of modest funding streams. MFPD can earn income by providing equipment and crews to do some of the work, which also provides opportunities for training and experience in operational skills like chainsaw use, tree felling, prescribed burns, brush removal, and other tasks that are needed

to fight wildfire. Two grants have been applied for; one has been awarded by the California State Fire Safe Council to the Mosquito Fire Safe Council (\$730,000), with the MFPD as a key partner. The second grant, to the MFPD from CALARE (\$1.65 million), is pending. Both focus on protecting the main access roads. Another option is consolidation with one or more of the several neighboring fire departments. Exploration of eventual consolidation has been active, but MFPD is not well positioned. According to a Grand Jury report, consolidation efforts by MFPD have met with little success. They are too small in every respect, including available revenue, to be an attractive partner. Our strategy is to reinforce volunteer operations

and get the MFPD back on its fiscal feet, giving it the option to either stand alone or to negotiate a favorable consolidation process. The budget deficits of recent years have further restricted resources for recruitment, training, and retention. We plan to break this vicious circle by re-starting robust volunteer recruitment and retention, allowing MFPD to further grow its alternative revenue sources like strike team revenues, and in consequence its levels of service. The SAFER grant would be an effective mechanism for this.

MFPD is a small, remote rural fire department with minimal resources and support, dependent on

volunteer participation but trapped in a vicious circle of declining resources for recruitment and retention. Under these circumstances the prospect of complying with NFPA standard 1720 or reaching 24/7 coverage is paltry. Delays in the assembly of personnel on the scene of an emergency & the greatest obstacle to a successful outcome & the risks inherent in this will continue and grow. We realize that essential standards and critical functions are being overlooked. We must depend on volunteers to supplement the very modest level of professional staffing that MFPD can afford. We need to jumpstart volunteer recruitment and retention in order to transform the department. However, without funding of the sort requested, it will be very difficult to recover and put MFPD on track to self-sufficiency. If the challenges we face remain unaddressed, organizational needs to improve training, standards, procedures, and incident command will continue to be postponed. If unfunded, inadequately staffed and delayed responses to incidents will continue. Strike team opportunities for service (mutual aid), learning, and earning will continue to go begging. The likelihood of consolidation as a solution will continue to be small. That is the reason for this proposal.

Cost-benefit

4. Describe the benefits (e.g., quantifying the Full re-activation of the volunteer contingent in anticipated savings and/or efficiencies) the the MFPD would give an overall level of safety department and community will realize if awarded the comparable to that of full paid staffing for the items or activities requested in this application. department, but at a fraction of the cost to District taxpayers, who already pay the county's second highest rates per parcel for fire protection. Full staffing by paid firefighters (2417 coverage) would cost over \$500,000 more per year than the volunteer recruitment and retention model presented here (under \$200,000 vs. an increase of over \$700,000 for paid staffing) Our taxpayers already pay over double in fire district special levies than do those of neighboring districts; they have rejected a recent ballot measure to further increase those taxes. They are very unlikely to vote for the much higher tax increases that would be needed for full paid staffing. However, by building MFPD ability to participate in strike teams, incident management teams, grant-funded

fuel reduction work, and other fee-for service activities we can earn on-going revenues sufficient to sustain the volunteer program after the end of grant funding. This represents savings on the order of \$500,000 yearly to receive similar levels of service and protection. Increasing local volunteer firefighter participation would help put behind us the period of community discord lingering in the wake of the fire board upheaval. It would also help convince voters to pass future tax measures for the fire department, making possible further improvements in service and safety. Medical emergencies, the primary type of MFPD calls, will benefit greatly by expanded staffing and consequent reduction in response times. Efficiency and outcomes will be improved, and costs of post-intervention treatment greatly reduced (tens to hundreds of thousands of dollars). Dramatic increases in the cost of fire insurance, widespread cancellation of existing policies, and scant availability of replacement options have increasingly plagued residents.

Difficulty in getting reasonably priced insurance also undercuts property values, sale prices, and tax receipts. A robust volunteer operation, with hours of coverage increased to 24/7, faster response times, and high levels of compliance with NFPA 1720, will help maintain or improve insurance industry ratings (ISO PPC classification), to the economic benefit of residents and the fire department. The economic impact of this is hard to specify but will be quite large (hundreds of thousands to several million dollars a year). Residents' fire insurance costs have in many cases gone

up well over \$1,000/year; industry analysts have suggested that they may not stabilize until reaching yet higher levels. With over 1,000 homes in the district, each additional \$1,000/home would represent over \$1 million in additional annual costs to homeowners. Assuming that the budget of home buyers is relatively fixed, so that spending more on insurance means spending less on the house, the impact on property values may be estimated by comparing the cost of insurance to the cost of mortgage payments for the typical homeowner, which here run in the range of \$12,000-\$18,000 yearly. A rise of \$1,000 in insurance prices would create a downward pressure on home prices commensurate with this, on the order of 6%-8%. That would be

interchange, learning, mentoring, and training for MFPD volunteers. Grants for fuel reduction are available; an award of \$730,000 to the Mosquito Fire Safe Council is now being implemented with the MFPD as a key partner. A second, larger fuel reduction proposal has been submitted to CalFire by the MFPD as a mechanism to reduce fire risk and to contract recent fire academy grads who can also be available for strike teams, in return for some level of volunteer service. The Mosquito community is active in support of fire prevention and safety; awareness of fire risk and emergency medical needs is high. It is registered as an NFPA firewise community. A Community Wildfire Prevention Plan, essential to seeking grants, has been approved by El Dorado County. Broad participation in volunteer matching work bodes well for the future of volunteer recruitment. So does the presence of an active citizen support group that handles MFPD tasks from maintenance to traffic control, and the organization of regular fundraising events by local groups to benefit MFPD. We are confident that a SAFER grant would get us over the hump to create a self-reinforcing volunteer program, capable of providing sustainable services to protect lives and property in our high-hazard environment. Thank you!

Additional information

5. If you have any additional information you would like to include about the department and/or this application in general, please provide below.

reflected in similarly reduced tax receipts for MFPD, some less (ca. \$20-\$30,000) per thousand of insurance price increases. The loss to homeowners in property values would be in the millions.

Our overall strategy is to rebuild the formerly strong volunteer firefighter contingent and to put the MFPD back on a sustainable path to better service provision and finances. MFPD's role in strike teams has been initially developed in the past 3 years, though limited by the scarcity of personnel. That will be resolved by growing the volunteer cadre, which will see the option to earn and learn on strike teams as an incentive. An incident management team also has been organized and will begin to operate this year. It will attract experienced personnel from a diversity of fields to the department and contribute fee-for service earnings. It will also enrich

Budget summary

Budget summary

Object class categories	Year 1	Year 2	Year 3	Year 4	Total
Personnel	\$36,396.00	\$37,128.00	\$37,872.00	\$38,628.00	\$150,024.00
Fringe benefits	\$10,920.00	\$11,136.00	\$11,364.00	\$12,558.00	\$45,978.00
Travel	\$1,392.00	\$1,392.00	\$1,392.00	\$1,392.00	\$5,568.00
Equipment	\$35,000.00	\$15,500.00	\$15,500.00	\$15,500.00	\$81,500.00
Supplies	\$18,070.00	\$10,570.00	\$12,340.00	\$10,890.00	\$51,870.00
Contractual	\$83,003.00	\$91,971.00	\$93,553.00	\$95,151.00	\$363,678.00
Construction	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total direct charges	\$184,781.00	\$167,697.00	\$172,021.00	\$174,119.00	\$698,618.00
Indirect charges	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL	\$184,781.00	\$167,697.00	\$172,021.00	\$174,119.00	\$698,618.00
Program income					\$0.00
Non-federal resources					
Applicant					
State					
Other sources					
Remarks					
Total Federal and Non-federal resources					
Federal resources	\$184,781.00	\$167,697.00	\$172,021.00	\$174,119.00	\$698,618.00
Non-federal resources	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Object class categories	Year 1	Year 2	Year 3	Year 4	Total
TOTAL	\$184,781.00	\$167,697.00	\$172,021.00	\$174,119.00	\$698,618.00

Assurances

Standard Form 424B

You must read and sign these assurances. These documents contain the Federal requirements attached to all Federal grants including the right of the Federal government to review the grant activity. You should read over the documents to become aware of the requirements. The Assurances and Certifications must be read, signed, and submitted as a part of the application.

O.M.B Control Number 4040-0007

Assurances Non-Construction Programs

Note: Certain of these assurances may not be applicable to your project or program. If you have any questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States, and if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. Section 4728-4763) relating to prescribed standards for merit systems for programs funded under one of the nineteen statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. Sections 16811683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. Section 794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. Sections 6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) SS523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. SS290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Acts of 1968 (42 U.S.C. Section 3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied, with the requirements of Title II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or

federally assisted programs. These requirements apply to all interest in real property acquired for project purposes regardless of Federal participation in purchases.

8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. SSI 501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. SS276a to 276a-7), the Copeland Act (40 U.S.C. S276c and 18 U.S.C. S874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. 55327-333), regarding labor standards for federally-assisted construction subagreements.
10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10, 000 or more.
11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. SS1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. SS7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. Section 1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. 470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. 469a-1 et seq.).
14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. 2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. Section 4801 et seq.) which prohibits the use of lead based paint in construction or rehabilitation of residence structures.
17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and NonProfit Organizations."
18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations and policies governing this program.

Signed by:

Teresa Wren on 2019-03-18 17:49:31 in the legacy
AFG system

FEMA Form 20-16C

You must read and sign these assurances.

O.M.B Control Number 1660-0025

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. Signature on this form provides for compliance with certification requirements under 44 CFR Part 18, "New Restrictions on Lobbying; and 44 CFR Part 17, "Government-wide Debarment and Suspension (Nonprocurement) and

Government-wide Requirements for Drug-Free Workplace (Grants)." The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Department of Homeland Security (DHS) determines to award the covered transaction, grant, or cooperative agreement.

Certifications Regarding Lobbying, Debarment, Suspension and Other Responsibility Matters and Drug-Free Workplace Requirements.

1. Lobbying

A. As required by the section 1352, Title 31 of the US Code, and implemented at 44 CFR Part 18 for persons (entering) into a grant or cooperative agreement over \$100,000, as defined at 44CFR Part 18, the applicant certifies that:

1. No Federal appropriated funds have been paid or will be paid by or on behalf of the undersigned to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement and extension, continuation, renewal amendment or modification of any Federal grant or cooperative agreement.
2. If any other funds than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form LLL, "Disclosure of Lobbying Activities", in accordance with its instructions.
3. The undersigned shall require that the language of this certification be included in the award documents for all the sub awards at all tiers (including sub grants, contracts under grants and cooperative agreements and sub contract(s)) and that all sub recipients shall certify and disclose accordingly.

2. Debarment, suspension, and other responsibility matters (direct recipient)

A. As required by Executive Order 12549, Debarment and Suspension, and implemented at 44CFR Part 67, for prospective participants in primary covered transactions, as defined at 44 CFR Part 17, Section 17.510-A, the applicant certifies that it and its principals:

1. Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency.
2. Have not within a three-year period preceding this application been convicted of or had a civilian judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain or perform a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property.
3. Are not presently indicted for or otherwise criminally or civilly charged by a government entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1) (b) of this certification: and
4. Have not within a three-year period preceding this application had one or more public transactions (Federal, State, or local) terminated for cause or default; and

B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

3. Drug-free workplace (grantees other than individuals)

As required by the Drug-Free Workplace Act of 1988, and implemented at 44CFR Part 17, Subpart F, for grantees, as defined at 44 CFR part 17, Sections 17.615 and 17.620:

A. The applicant certifies that it will continue to provide a drug-free workplace by:

1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
 2. Establishing an on-going drug free awareness program to inform employees about:
 1. The dangers of drug abuse in the workplace;
 2. The grantees policy of maintaining a drug-free workplace;
 3. Any available drug counseling, rehabilitation and employee assistance programs; and
 4. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
 3. Making it a requirement that each employee to be engaged in the performance of the grant to be given a copy of the statement required by paragraph (a);
 4. Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will:
 1. Abide by the terms of the statement and
 2. Notify the employee in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction.
 5. Notifying the agency, in writing within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to the applicable DHS awarding office, i.e. regional office or DHS office.
 6. Taking one of the following actions, against such an employee, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted:
 1. Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
 2. Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement or other appropriate agency.
 7. Making a good faith effort to continue to maintain a drug free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).
- B. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Street	City	State	Zip
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Section 17.630 of the regulations provide that a grantee that is a State may elect to make one certification in each Federal fiscal year. A copy of which should be included with each application for DHS funding. States and State agencies may elect to use a Statewide certification.

Signed by:

Teresa Wren on 2019-03-18 17:49:31 in the legacy AFG system

Acknowledgements

Paperwork burden disclosure notice

OMB No: 1660-0135

Expiration date: January 1st, 2021

FEMA Form 080-0-4

Public reporting burden for this data collection is estimated to average 9 hours per response for FEMA Form 0800-4, Staffing for Adequate Fire and Emergency Response (SAFER) (General Questions All Applicants). The burden estimate includes the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and submitting this form. This collection of information is required to obtain or retain benefits. You are not required to respond to this collection of information unless a valid OMB control number is displayed on this form. Send comments regarding the accuracy of the burden estimate and any suggestions for reducing the burden to: Information Collections Management, Department of Homeland Security, Federal Emergency Management Agency, 500 C Street, SW., Washington, DC 20472-3100, Paperwork Reduction Project (1660-0135) NOTE: Do not send your completed form to this address.

Applicant's Acknowledgements

- I certify the DUNS number in this application is our only DUNS number and we have confirmed it is active in SAM.gov as the correct number.
- As required per 2 CFR S 25, I certify that prior to submission of this application I have checked the DUNS number listed in this application against the SAM.gov website and it is valid and active at time of submission.
- I certify that the applicant organization has consulted the appropriate Notice of Funding Opportunity and that all requested activities are programmatically allowable, technically feasible and can be completed within the award's Period of Performance (POP).
- I certify that the applicant organization is aware that this application period is open from 02/15 to 03/22/2019 and will close at 5 PM EST; further that the applicant organization is aware that once an application is submitted, even if the application period is still open, a submitted application cannot be changed or released back to the applicant for modification.
- I certify that the applicant organization is aware that it is solely the applicant organization's responsibility to ensure that all activities funded by this award(s) comply with Federal Environmental planning and Historic Preservation (EHP) regulations, laws, and Executive Orders as applicable. The EHP Screening Form designed to initiate and facilitate the EHP Review is available at: <https://www.fema.gov/medialibrary/assets/documents/90195>.
- I certify that the applicant organization is aware that the applicant organization is ultimately responsible for the accuracy of all application information submitted. Regardless of the applicant's intent, the submission of information that is false or misleading may result in actions by FEMA that include, but are not limited to: the submitted application not being considered for award, an existing award being locked pending investigation, or referral to the Office of the Inspector General.

Signed by:

Teresa Wren on 2019-03-08 18:36:06 in the legacy
AFG system