



**MOSQUITO FIRE PROTECTION DISTRICT**  
**8801 ROCK CREEK ROAD**  
**PLACERVILLE, CA 95667**  
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MFPD Board of Directors  
Director Appointment Process (2 Positions)

The Board of Directors has 60 days from the date of resignation of a Board member to select a new Director. To accomplish this appointment the Board clarifies the position description and the time frame for selection.

**Description**

Candidates must be and remain members/residents of the Mosquito Fire Protection District. The Board seeks candidates who believe in the mission of the District, are committed to the preservation of the district as an autonomous entity and are prepared to work tirelessly to help build a strong community volunteer staff, a strong community education and communication system, and a fiscally viable and healthy organization. Board members formulate and evaluate policy, oversee our fiscal well-being, and select and retain the Fire Chief. Board members place their trust in their Chief and provide support while resisting involvement in operations. Key skills required are a desire to learn, a willingness to question, and a commitment to teamwork.

Board members must come prepared to regular monthly meetings and special meetings and should attend social events and activities. Board members are the District's cheerleaders.

**Process**

December 9– Applications due to the Office (8801 Rock Creek Road) by 5:00 pm. Can be submitted in person, by mail or by e-mail (mfpcclerk@mfpd.us). Applications are addressed to the Board Clerk and include name, address, phone number, email address (if available) and preferred means of communication. Candidates must submit a statement of interest describing why they have chosen to apply and what they hope to see the District accomplish (please limit to 500 words or about two pages). If candidates feel they have special qualifications, please add a separate description.

**December 10-17 – Candidate Interviews**

The Brown Act prohibits more than two Directors conducting Board business outside of meetings. Depending on the number of candidates, there may be two to four interviews per candidate. Directors will submit their top three recommendations to the Board Clerk, who will summarize the results and present them to the Board President. Depending on those results the Board President may call for a second round of interviews to generate consensus on finalists.

**December 23 – Selection**

At its regularly scheduled Board meeting, the Board of Directors will select the new Director from the list of finalists and the new directors will be sworn in.

